The Annual Quality Assurance Report (AQAR)

2016 - 17

Submitted by

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

College with Potential for Excellence

Re accredited with 'A' Grade by NAAC in 2013

CHENNAI-600 008

To

NAAC

National Assessment and Accreditation Council

Bangalore

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

Ethiraj College for Women

1.2 Address Line 1

No. 70, Ethiraj Salai, Egmore

Address Line 2

City/Town	Chennai
State	Tamil Nadu
Pin Code	600 008
Institution e-mail address	ethirajprincy@yahoo.com
Contact Nos	044 - 28279189
Name of the Head of the Institution	Dr. A. Nirmala
Tel. No. with STD Code	044 - 28226795
Mobile:	9444655304
Name of the IQAC Co-ordinator	Dr. Rennet Samson
Mobile:	9841346372
IQAC e-mail address(if any at Department Level)	ethirajiqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

TNCOGN14806

1.5 Website address:

www.ethirajcollege.edu.in

1.10 Institutional Status

University(State /Central /Deemed / Private)	Inter State Body Corporate
Affiliated College	Yes
Constituent College	No
Autonomous college of UGC	Yes
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes (AICTE)
Type of Institution / Department (Co-education/ Men/Women)	Women
Financial Status(Grant-in-aid / UGC 2(f)/ UGC12B)	UGC 2(f)/ UGC12B
Grant-in-aid (Grant-in-aid + Self Financing / Totally Self-Ffinancing)	Grant-in-aid + Self Financing

1.11 Type of Faculty/Programme

Faculty	Yes / No
Arts	Yes
Science	Yes
Commerce	Yes
Law	No
PEI (Phys Edu)	No
TEI (Edu)	No
Engineering	No
Health Science	No
Management	Yes
Others (Specify)	AICTE – MBA and MCA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Special status	Yes / No
Autonomy by State/Central Govt. / University	Yes
College with Potential for Excellence	Yes
UGC-CPE	Yes
DST Star Scheme	No
UGC-CE	No
UGC-Special Assistance Programme	Yes
DST-FIST	Yes
UGC-Innovative PG programmes	No
UGC-COP Programmes	No
Any other (*Specify*)	No

2. IQAC Composition and Activities

2.1 No. of Teachers

> 7

2.2 No. of Administrative/Technical staff

> 1

2.3 No. of students

> 2

2.4 No. of Management representatives

> 1

2.5 No. of Alumni

> 2

2. 6 No. of any other stakeholder and   community representatives

> 1

2.7 No. of Employers/ Industrialists

> 1

2.8 No. of other External Experts

> 2

2.9 Total No. of members

> 17

2.10 No. Of IQAC meetings held

> 13

2.11 No. of meetings with various stakeholders:

Meetings	Numbers
Total No	13
Faculty	8
Non-Teaching Staff Students	2
Students	1
Alumni	2
Others	-

2.12 Has IQAC received any funding from UGC during the year?

No

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC (IF ANY AT DEPARTMENT LEVEL)

Total Nos	International	National	State	Institution /Department Level
3	-	1	-	2

(ii) Themes

- National Symposium on *From Potential for Excellence to Excellence in Higher Educational Institutions* with two major objectives – i) to sensitize the academic institutions to the need and scope for reinventing themselves to cope with the challenges in the global scenario and ii) to sensitize the various stakeholders to the vital role they play towards moving from '**Potential for Excellence to Excellence'**.

- Go Green Campaign to create environmental awareness among the students. The IQAC and Environmental Club of the college jointly organized an **Interdepartmental Model-Making Competition** on the theme '**Eco-friendly Ethiraj'** for the students to create awareness on keeping the environment clean and green

- Workshop for Teaching Staff on the topic "Performance Enhancement"

2.14 Significant Activities and contributions made by IQAC

- Conduction of Orientation programme for the Ist year UG students along with the Department of Physics

- The IQAC of our College organized a National Symposium on '*From Potential for Excellence to Excellence in Higher Educational Institutions*' with two major objectives – i) to sensitize the academic institutions to the need and scope for reinventing themselves to cope with the challenges in the global scenario and ii) to sensitize the various stakeholders to the vital role they play towards moving from **'Potential for Excellence to Excellence'**. Eminent speakers drawn from a wide spectrum of academic and corporate spheres delivered Special Addresses and lectures.

- Go Green Campaign to create environmental awareness among the students. The IQAC and Environmental Club of the college jointly organized an **Interdepartmental Model-Making Competition** on the theme **'Eco-friendly Ethiraj'** for the students to create awareness on keeping the environment clean and green

- Preparation of AQAR and submission of the same by the month of October

- Conceptual Tests for testing the General awareness, Mathematical Aptitude Skill, knowledge in the respective disciplines were conducted for the I year UG students

- Medical awareness camp for Non Teaching staff was organized in association with Madras ENT Research Foundation (P) Ltd.,No.1, Cross Street off, 11th Main Road, Raja Annamalaipuram, Chennai 600 028. In the Medical Camp - Eye, Dental Checkup & ENT Checkup were done.

- Data preparation and submission for ranking of colleges were sent to - India Today 2015-16 & The Week 2014 – 15 and NIRF 2012-15

- Workshop for Teaching Staff on the topic "Performance Enhancement". Focus was given on Goal Setting in Academics and Research, People Management & Performance Motivation and Leadership

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• To conduct Orientation programme for 1st year students in association with Department of Physics	Orienting Fresher's on Academics, Co-Curricular & Extra-Curricular Activities.
• To organize a National Symposium on "*From Potential for Excellence to Excellence in Higher Educational Institutions*"	Created the necessary platform to explore the possibilities of attaining Excellence in Higher Educational Institutions
• To conduct Conceptual Test for 1st year students at the entry level	Assessed the intellectual capability of the students and adopted appropriate teaching methodologies
• To conduct a workshop for Teaching staff in the topic " Performance Enhancement"	Motivated the faculty in goal setting in Academics and Research, People Management & Performance Motivation and Leadership
• To Issue health card for students and Non-Teaching staff and conduct periodical health checkups	IQAC lends a helping hand to the Non-Teaching staff and the students to know their current health status
• To draft the document for submission to the National Institutional Ranking Frame Work	The College was ranked 16th in the National Institutional Ranking Frame Work (NIRF)
• To plan on the data preparation for India Today 2015-16 & The Week 2016 – 17 Ranking	The College was ranked 20th in Science, 27th in Commerce and 23rd in Arts, as per the ranking by India Today Magazine, for the year 2015-16 As per The Week Hansa Research Survey the college was ranked 15th in Science, 11th in Commerce and 15th in Arts, for the year 2015-16
• To organize medical Camp for Non Teaching staff in association with Madras ENT Research Foundation	Around 130 Non Teaching staff benefited from this Medical Camp. Reports and reviews were given to them. A feedback was collected from the beneficiaries

Attach the Academic Calendar of the year as Annexure.

Provide the details of the action taken

The suggestions given by the Management and the external Committee members were implemented wherever necessary

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	8		-	-
PG	21		13	1(PD)
UG	30	B.com Accounting & Finance &, PG, M.com (Self supporting)	18	1(PD)
MPhil	13		3	
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	14		5	
Others(Soft Skill & Skill Based)	109		60	-
Total	195	2	99	02

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Flexibility of the Curriculum	Yes / No
Choice Based Credit system	If yes, 1. Choosing the Electives across the Departments 2. selecting industry to acquire Industrial Training
Core	Yes
Elective Option	Yes
Open Options	No

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	51
Trimester	-
Annual	13

1.3 Feedback from stakeholders* *(On all aspects in numbers)*

Alumni	Parents	Employers	Students
4	3	2	4

Mode of feedback   :

Online	Manual	Co-operating schools (for PEI)
Yes	Yes	Yes

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus for the academic year 2016-17 was framed as per TANSCHE regulation with the inputs given by the Members of the Board of Studies, and the University representative. The departments structured the syllabus as per the suggestions given by the Board as well as considering the feedback from various stakeholders.

The syllabus emphasised on
1. Current Trends in the discipline '
2. Technological up gradation
3. Industrial - Academic orientation
4. Value Based Education

The IQAC conducts the Academic Audit for the entire college, collects the reports submitted by the Audit members and sends them to the Management and Departments (for further action) to implement the suggestions and recommendations.

1.5 Any new Department/centre introduced during the year. If yes, give details

> 1. Commerce department has introduced a third batch of 70 students in the year 2016-17 in the Self-Supporting stream
> 2. UG –Accounting & Finance was introduced
> 3. PG, M.Com (self supporting) introduced

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
271	199	65	-	7

2.2 No. of permanent faculty with Ph.D.

129

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
75	46- (filled with 34 Trust Faculty)	0	0	0	0	1	0	76	12

2.4 No. of

Guest Faculty	31
Visiting Faculty	30
Temporary Faculty	34

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	133	85	2
Presented papers	110	48	2
Resource Persons	5	39	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Planning of lessons using work diary
- Using language laboratory to help improve pronunciation & communication skills in English , French & Hindi
- Use of video clippings for both theory and practicals, power point presentation
- Use of Audio – Visual rooms, OHP & LCD to teach
- Visits to institutions, ecological and historical sites.
- **Destination Learning** for I and II year students of the Department of Travel & Tourism
- Use of smart class rooms with interactive boards.
- Active learning through seminars, projects and group discussions
- Role plays, Simulation games, Model making
- Interactive Method – Management Games, Group Discussion, Brain Storming, Quiz – Oral & written
- Students are trained in oral and audio proficiency after College hours (Aided Stream) and sent to appear for the DELF A1 examination conducted by the Alliance Française of Madras, in collaboration with the French Embassy.
- Linking written assignments to the in-house journal.
- Case study method, internships and participatory learning
- Extra study material sent by email and web links provided.
- Assisting students in online registration for courses offered by Universities abroad and in India

2.7 Total No. of actual teaching days during this academic year

180 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Valuations, Colour code, Photocopy

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

As member of Board of Study	As Faculty	As Curriculum Development workshop
37	0	48 faculty

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage:

Aided (UG) - APRIL 2017

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
English	66	0	67	33	0	100
Economics	164	12	28	38	13	91
History	48	13	10	46	19	88
T.T.M.	54	2	76	11	0	89
Chemistry	49	53	45	2	0	100
PB & PB	44	25	55	16	0	95
Physics	50	58	40	0	0	98
Mathematics	65	57	29	2	0	88
N & D	47	43	51	2	0	96
Advanced Zoology	95	46	45	6	0	98
Commerce	65	45	38	11	2	95
B.Com. C.S.	66	30	65	5	0	100

Aided (PG) - APRIL 2017

Title of the Programme	Total no. of students appeared	Division			
		Distinction %	I %	II %	Pass %
Tamil	17	29	71	0	100
English	36	0	89	11	100
Economics	20	25	60	15	100
History	15	13	73	13	100
Zoology	16	38	63	0	100
Chemistry	11	45	45	0	91
Commerce	19	5	74	11	89
Business Economics	16	13	69	13	94

Self Supporting (UG) - APRIL 2017

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
English	63	2	37	52	5	95
English and Communication Skills	67	0	25	52	10	88
Business Economics	59	12	25	42	8	88
Mathematics	67	37	45	7	0	90
Computer Science	99	44	47	6	0	98
Biochemistry	48	23	60	17	0	100
Microbiology	48	23	71	6	0	100
Psychology	45	13	51	31	0	96
Clinical Nutrition and Dietetics	24	25	67	8	0	100
Visual Communication	44	5	77	11	0	93
Mathematics with Computer Applications	59	56	44	0	0	100
Commerce	135	24	59	16	1	99
B.Com C.S.	138	17	63	17	3	100
B.Com BM	136	5	59	33	1	98
B.Com (Hons)	39	69	23	0	0	92
Business Administration	66	8	61	23	6	97
BCA	50	38	62	0	0	100

Self Supporting (PG) - APRIL 2017

Title of the Programme	Total no. of students appeared	Division			
		Distinction %	I %	II %	Pass %
HRDE	10	20	70	0	90
PB & PB	12	33	67	0	100
Mathematics	27	22	59	4	85
M.Com.C.S.	20	30	60	5	95
Food & Nutrition	12	33	67	0	100
Physics	13	23	31	0	54
Biochemistry	9	44	56	0	100
Applied Microbiology	23	26	65	0	91
MBA	35	11	86	0	97
MCA (2014-2017)	27	30	70	0	100
M.Com. BI	38	5	76	0	82
M.A Journalism	4	25	75	0	100

M.Phil 2015 - 2016 (Aug 2016- M-Phil Viva)

S.No	Department	No. Appeared	No. Passed	%
1	Tamil	3	3	100
2	English	12	12	100
3	Economics	7	7	100
4	History	2	2	100
5	Chemistry	4	4	100
6	Commerce	2	2	100
7	PB & PB	3	3	100
8	Mathematics	6	6	100
9	Corporate	4	4	100
10	Food & Nutrition	5	5	100
11	Physics	6	6	100
12	Computer Applications	12	12	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

(i) Conduction of Orientation programme for First year students.

- Every year, the IQAC in association with a department conducts a week long Orientation programme for the Freshers of UG and PG courses.
- The IQAC also collects feedback from the students to enhance the quality of the programme.
- Feedback from the parents about admission process on Orientation day.

(ii) Conduct of Conceptual Test for students of First year and Final Year

The IQAC conducts a conceptual test for the first year and final year UG students (entry level & exit level) to assess their general knowledge, aptitude and conceptual knowledge in their respective discipline and helps to develop appropriate teaching and evaluative methodologies.

(iii) Review for the admission procedure:

The IQAC along with the College admission committee, analyses the admission process by the inputs from parents (collected through a structured questionnaire) and the Public Relations Team. This data is vital, as it serves in the streamlining of admission process for the forthcoming academic year. The IQAC analyses the feedback collected so that the College is able to improve the admission process.

(iv) Work Diary:

The IQAC helps in designing a work diary cum attendance register for the course teacher. This tool helps the teacher to plan a comprehensive teaching and evaluation schedule. The work diary also has the rubrics for various continuous assessment strategies like seminars, Assignment etc. This diary helps the teacher to keep continuous track of the students' performance (Continuous Assessment) besides serving as a record of all academic and administrative work done by the teacher during her stay in the campus.

(v) Conduction of Workshop:

(a) Every academic year, a Workshop on teaching learning and evaluating methods is conducted to train faculty with less than five years of experience.

(b) The IQAC periodically organizes seminars, symposia, workshops and conferences for Teaching and Non teaching staff, awareness about Health Consciousness.

(vi) Redressal of Grievances:

The IQAC is instrumental in the establishment of students' grievances cell, Anti-ragging committee and anti sexual harassment cell in the College.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	8
UGC – Faculty Improvement Programme	92
HRD programmes	-
Orientation programmes	15
Faculty exchange programme	-
Staff training conducted by the university	30
Staff training conducted by other institutions	8
Summer / Winter schools, Workshops, etc.	28
Others (IQAC - FDP)	54

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	109	28	0	0
Technical Staff	28			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

(1) Conduction of seminars / symposiums / workshops on various aspects of research like patent, statistical Tools for research, applying for grants etc.,

(2) **Formation of Research Committee:**

The IQAC is instrumental in the establishment of a Research Committee in the College. The Research Committee is headed by the Dean of Research. The IQAC Coordinator is one of the members of the Research Committee.

(3) **Policy measures to promote research:**

The IQAC coordinates with the Management for the grant of the following strategies to promote Research.

(a) Permission to the Self Supporting Stream faculty to avail leave on loss of pay for a maximum period of two years, to complete their research work and one month paid leave at the time of submission of thesis

(b) Financial assistance to staff presenting papers in seminars / conferences by way of reimbursing the registration fees and by providing travel allowance.

(c) 15 days of On–Duty leave per year for staff members participating in academic activities

(d) Recommended the provision of an amount of Rs. 10,000/- per annum (Minor research project- Management funded) towards conduct of research by faculty.

(e) Recommended the allotment of an amount of Rs. 5000/-per student to undertake research projects.

(f) Felicitating faculty members who significantly contribute towards the upliftment of research activities

(g) Two hours of special permission twice a month for staff members doing a research work

(h) A series of academic review meetings with the faculty.

(i) Creation of a few more incentives for research that may be implemented during this year.

(j) ICT enabled evaluation process to be integrated into the curriculum while restructuring.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	6		-
Outlay in Rs. Lakhs	-	12,63,000	8,00,000.00	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	73	30	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	119	66	2

3.5 Details on Impact factor of publications:

Range (2 to 7)	22
Average	2.4
H-Index	14- PBPB 8- Physics
No .in SCOPUS	11 PBPB

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2016-17	UGC	8,00,000.00	NO
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	2016-17	Ethiraj College for women	1,02,000.00	
Students research projects *(other than compulsory by the University)*		Ethiraj College for Women – Trust Biochemistry -1 MicroBiology-1 k.Bhuvaneshwari- & R.Selvamani , MPhil Scholar (Economics –Malcom & Elizabeth Adiseshiah Trust) each Rs. 25,000/-	5,000.00 5,000.00 50,000.00	
Any other(Specify)	2016-17	(i)Tamil Nadu State Council for Science and Technology(Varsha-Chemistry) (ii) Jawaharlal Nehru Centre for Advanced ScientificResearch, Bangalore (Abinaya-Chemistry) (iii)T.S.Perundevi(Chemistry) (iv)Logeshwari & Amraitha of Zoology(Govt Merit Scholarship) (v)Fathima shireen (Zoology)INSPIRE (vi)K.Nandhini , Malcom & Elizabeth Adiseshiah Trust (Economics)	10,000.00 18,000.00 10,000.00 72,000.00 3,75,000.00 88,000.00	
Total			15,35,000.00	

3.7 No. of books published

With ISBN No	0
Chapters in Edited Books	-
Without ISBN No	13
UGC-SAP	-
CAS	-
DST-FIST	-
DPE / DBT Scheme / funds	-

3.9 For colleges

Autonomy	Yes
CPE	Yes
DBT Star Scheme	-
INSPIRE	Yes
CE	-
Any Other - FIST	Yes

3.10 Revenue generated through consultancy   Nil

 3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College/city
Number	4	7	9	-	9
Sponsoring agencies	NBA,ISRO,CSIR,,DST, TNSCST, Indian Economics Association ,NABARD & CII				

3.12 Revenue generated through Consultancy

Nil

3.13 No. of collaborations

International	3
National	5
Any other	1

3.14 No. of linkages created during this year

6

3.15 Total budget for research for current year in lakhs:

From Funding agency	100,25,000
From Management of University/College	6,42,000/- lab

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College/Department
16	4	9	1		2	

3.18 No. of faculty from the Institution

who are Ph. D. Guides	33
students registered under them	114

3.19 No. of Ph.D. awarded by faculty from the Institution / Department

21

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	SRF	Project Fellows	Any other
-	-	6	-

- Fathima Shireen, Research Scholar of Zoology Department was the recipient of Inspire fellowship to the extent of Rs. 3, 75, 000 for the year 2016-17.

- Logeshwari and Amritha of Zoology received an amount of Rs. 72,000 each as Goverment Merit Scholarship.

- R.Selvamani Rs. 25,000/- & Ms.Bhuvaneshwari M.Phil – Rs. 25,000/- Research Scholar and K.Nandhini Ph.D.Scholar of Economics Department received assistance from Malcom and Elizabeth Adisashiah trust for their Projects for Rs 88,000/-

- Abinaya, Deparment of Chemistry Jawaharlal Nehru Centre for Advanced Scientific Research, Bangalore (April, May & June 3 months course per month 2000/- for 3 years)

3.21 No. of students Participated in NSS events:

University level	State level	National level	International level
60	-	-	-

3.22 No. of students participated in NCC events:

University level	State level	National level	International level
15	15	2	-

3.23 No. of Awards won in NSS:

University level	State level	National level	International level
3	-	-	-

3.24 No. of Awards won in NCC:

University level	State level	National level	International level
1	1	-	-

3.25 No. of Extension activities organized

University forum	College forum	NCC	NSS	Any other
-	2	4	10	125

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension Activities

The college has plethora of extension activities, which pave way for the students to involve themselves earnestly and enthusiastically in various activities which contribute to the wholesome development of the students.

NSS

- 21st June 2016 –Youth day celebration at University of Madras
- 26th June 2016: Anti- narcotics day- Human Chain formed for Drugs free nation
- 22nd July 2016: World Elders Abuse day – Seminar to create an awareness of how the elders gets affected on the basis of health grounds.
- 3rd August 2016 - Breast Feeding Awareness week- Human Chain & Lecturing session
- 5th August 2016 - Breast Feeding Awareness - Rally in Marina beach
- 10th August 2016 - De-worming tablets given for the college students
- 19th August 2016 – Seminar on Eye camp – To impart knowledge about the eye problems.
- 14th August 2016 – Independence day run
- 12th August   2016 – International youth day
- 22nd August 2016 - March past on in Madras University
- 24th August 2016 -   Digital India workshop at Madras University
- 19th September 2016 - Child Marriage Awareness programme organised by UNICEF at Marina Beach
- 24th September 2016 – Celebration of NSS day with Padmam foundation (Mylapore)
- 29th September 2016 - Blood donation camp
- 25th October 2016 - Orientation programme for NSS Volunteers – Dr. Sara, Asst. Prof, Madras school of Social Sciences
- 23rd November 2016 - DD Podhigai Reality Chat show - organized by Madras university (Clean India and Love till college or last forever
- 1st December 2016 - AIDS Day - Rally on AIDS awareness at Marina Beach
- 5th December 2016 - Lecture on "Personality Development" by Mr. Moses, Asst. Prof, Madras school of Social sciences
- 5th January 2017 – Seminar on "Disaster management" - Effective sessions handled by Professors from YRC association and Fire station officers
- 28th January 2017 - 15th Arivukkazhanjiyam award competitions - Drawing, Essay Competition, Music etc. – NSS students participated and won various prizes.

- 24th June, 2017 - 12th Worlds Elder Abuse Awareness Day, 3rd World Yoga Day, 14th Anniversary of Journal "Linkage" and 22nd Annual Day of Senior Citizens Bureau with medical camp – 150 seniors got benefited.
- 30th June, 2017 - Awareness Programme for Online Registration of Voter's ID for the students of Ethiraj College in the age limit of 18 years - 21years - Mrs. Bhavani, Deputy Tashildar of Electoral Registration Office presided over the function.

National Cadet Corps (NCC)

The "Cadofest Award" was received by our NCC Team after 6 years where they competed with 30 Colleges and Universities which include both men and women. They also won lots of other prizes and awards.

➢ Corporal. S. Sivapriya of II B.sc Maths got selected for the ALL INDIA THALSAINIK camp held at New Delhi for the year 2016-2017 and specially nominated for Judging Distance and Field Signals.

➢ Corporal.S.Linshi Rebeca of II B.A Economics & Corporal K.M.Jabira Farzana of II B.A English got selected for the Inter Group Competition held in Trichy and both the cadets won the Contingent Drill Banner and the Cultural Banner for the year of 2016-2017. They further got selected for Guard of Honour and also participated in the Prime Minister's Rally.

➢ Corporal .S.Sivapriya, Lieutenant Corporal l.A.Sharmila, Lieutenant Corporal l.P.Kamakshi Lieutenant Corporal.K.Krithika of II B.Sc Maths and Corporal.B.Sucharitha of II B.Com CS, were the cadets selected for Thal Sainik Inter Group Competition who represented Madras Gp 'A' in Kanyakumari.

➢ Lieutenant Corporal Hemavathy of II B.A Economics was the only cadet selected for the National Games Inter Group Competition in Madurai.

➢ CUO.V.Vasuki of III B.Sc Nutrition and Dietetics & CUO.M.Bhaswathi of III B.Com (Hons) represented Tamil Nadu in the National Integration Camp held at Rourkela.

➢ Sergeant Priyanka Kumari Sahani of III B.A Economics represented Tamil Nadu in the National Integration Camp.

Several steps have been taken to inculcate the spirit of service through NSS, CSS, RRC and YRC clubs of the college which represents the institution's endeavour in contributing to the Nation and to serve the less privileged in particular. It gives a sense of pride to note that the students have made valuable contribution to society by taking part in number of social work activities like blood donation camp, Free Medical Check-up, Coastal Cleaning Camp, Visit to old age Homes, Relief Camps, Diverse Awareness Programmes on various burning issues, Campus cleanliness, Cancer awareness program through their participation in these activities. The Breast Feeding Awareness programme including Mammoth Rally in Marina Beach organized collectively by all the clubs joining together is a trend setter

Citizen Consumer Club (CCC)

Nothing succeeds like success is true of the laurels won by the Citizen Consumer Club. For the sixth year in succession, they received the Best Performing Award at the District level from the Department of Civil Supplies and Consumer Protection, Government of Tamil Nadu, The vibrant Citizen Consumer Club has also won the appreciation and support of Government of Tamil Nadu that made its collaboration in conducting various programs in association with our college.

Enactus

Enactus Ethiraj was one among the short listed colleges at Regional level to appear at the Nationals, as a potential competitor which was held in Mumbai. It also received a grant from Women Entrepreneur Project Accelerator which was funded by Walmart. We were one among 17 colleges across the country to have received the grant.

E-Cell

E-Cell Ethiraj College provides opportunities to the students, throughout the year to Unlock and Unveil Their Hidden Entrepreneurial Skills. The Campus Companies fully managed by The students of the College are 5 DEGREES- An Aavin Cum Confectionary Outlet, "ALTITUDE" an on-Campus Printing Unit and FRAY, which revamps and redesigns to give a whole new look to the existing products. E-Week-IDEA BOX, a 5 Day Fest, organised Workshops, Certificate Courses, Intra and Inter Collegiate Events.

Enviro Club

The College campus is Eco-friendly adopting best practises such as

o   Having a Green campus with around 50 species of flora,

o   Having a Tobacco free zone,

o   Waste Management through vermicomposting,

o   Rain water harvesting,

o   Planting pollution tolerant plants etc

 The Enviro Club of the College joined hands with American Centre, US Consulate to add to the greenery in the college campus. As a part of the initiative, Mr. Eric T.Lund Cultural affairs officer, US Consulate, Chennai donated 30 tree saplings to be planted in the campus.

Rotaract Club

The Rotaract Club of Ethiraj College for Women is the largest Women's Club in the world. Glitzz'16 is a fundraising cultural event, with the theme to conserve water, raised funds to set a RO plant in around 5 underprivileged schools. The Rotary Club of Madras Chenna Patna along with Rotaract Club of Ethiraj had organized RYLA, a leadership workshop for the Rotaractors at CRPF Campus, Avadi. Rotarian. Jossica Ayyapan and Rotarian. Monisha J were awarded as the Best Rylarian Winner and Runner respectively.

Students' Union Activities

The Students' Union of Ethiraj College leads the student community to world of opportunities. The Union coordinates the participation of the students by organising inter departmental and inter collegiate competitions. The Union activities began with the inauguration followed by Aarambh and Maithiri providing a forum for talents, friendship and warmth and the Srishti intercollegiate Cultural Fest with its theme, History Unleashed, had witnessed number of Colleges showcasing their talents.

 Dance fest, Rhapsody, *Chronicles, Margazhi Utsav*, and the staging of the English Play *The Wedding Tangle* are some of the other activities organised by the Union which enthralled the audience.

At this juncture, I am happy to share with you that the much awaited Tamil Teatro was incepted in the College this academic year with the staging of play in our College Auditorium on the life of Bhakta Meera who was an ardent devotee of Lord Krishna. This also made a deep impact as a tribute to the memory of the Musical Legend M.S.Subbulakshmi.

Recent Break-through in the Campus

The need of the hour is to guide the youth towards generation and implementation of innovative ideas that has lead to the formation of STUDENT CONGLOMERATION FOR DIVERSE AND INCLUSIVE PRACTICES IN THE CAMPUS and ENTREPRENEURSHIP PROGRAMMES, with the motto of empowering students through students. The Eight different leagues and their projects are

SWACHH ETHIRAJ LEAGUE

- Youth and Environment Programme and was organised to motivate the students to keep their surroundings green and clean.
- Solid Waste Management- to provide an insight to the students on the features and benefits of solid waste management.

GREEN ENVIRO LEAGUE

- The Green Enviro League and CSS together in an attempt to improve, conserve and sustain an ecological balance after the recent Vardah cyclone which left behind a trail of destruction, planted saplings in the campus.

SOCIAL WORKS LEAGUE

- Free Eye Camp and Music therapy for cancer patients was organised at Adyar Cancer Institute

HOLISTIC WELLBEING

- Meditation and Yoga workshops were conducted to enable students to use meditation as an essential life skill that can be practiced in one's own daily life for the pursuit of inner excellence

WEBSITE LEAGUE

- Redesigning of the website was done to give a fresh and modern look to the College website making the new website more user friendly with relevant and updated information.

- Started the initiative of "Stars of the Month" to recognise the achievements of the students.

CAMPUS INNOVATION LEAGUE

- Leadership Workshop was conducted by The Palkhivala Foundation, Nani-Palkhivala Arbitration Centre (NPAC) in association with Forum of Free Enterprise, Mumbai

DISASTER MITIGATION CLUB

- Awareness workshops on "Disaster Management "were conducted by Mitigation Centre of Tamil Nadu Government.

- Mock Fire Drill was also conducted by 25 fire fighters of Fire and Rescue Department of the Tamil Nadu Government

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9 acres	-		
Class rooms	140	-		
Laboratories	48	-		
Seminar Halls	3	-		
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	**CPE GRANT 2016-17**			
Value of the equipment purchased during the year (Rs. in Lakhs)		"Trinocular Microscope Model-1	PBPB	3,10,000.00
		Viscometer Digital Maodel-1	Chemistry	3,59,100.00
		Table Top Ultra Sonic Cleaner -1 Electrical High Temperature Furnace-1	Physics	1,55,770.00
				8,24,870.00

4.2 Computerization of administration and library

Computerization of the Library has been upgraded from eBLIS in house software to KOHA International Open source software to enable us in technical work (Book entry, generating book labels, etc.) circulation of books against Bar- coded ID, RFID technology and resource sharing through Lan etc.

4.3 Library services at Department Level

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	93267	7522942	1124	454013	94391	7976955
Reference Books	13398		37		13435	
e-Books	-		-	-	-	-
Journals	52	71354	43	109739		109739
e-Journals	-		-			
Digital Database	2	799589	2	951110	2	951110
CD & Video	83		-		83	
Others (specify)M.B.A & M.C.A. Library	BOOKS: JOURNALS:	2,12,000(MBA) 1,01,000(MCA) 1,84,000(MBA) 1,12,000(MCA)	-			

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	590	9 labs(401 computers)	7			33	85	64
Added	34	19				5	8	2
Total	**624**	**420**	**7**			**38**	**93**	**66**

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

1. WIFI –access to faculty member, final year students of UG,PG and research scholars of M.Phil & PhD

2. Smart class room facility has been provided in campus I and II to facilitate computer aided teaching & learning

3. Uninterrupted internet service is available in the College

4. All the College offices and departments are provided with computers with internet which help in the day today functioning of the College.

4.6 Amount spent on maintenance in lakhs :

ICT	27,98,000.00
Campus Infrastructure and facilities	1,59,88,000.00
Equipments	10,20,370.00
Others	2,30,90,000.00
Total	4,46,55,870.00

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC (IF ANY AT DEPARTMENT LEVEL)in enhancing awareness about Student Support Services

- Issue of health cards to First year students containing details of blood group, height, weight , medical history and Doctors advice are provided to students
- The IQAC coordinated with Physics in conducting the orientation programme for the First years to introduce them to curricular/co-curricular activities and various support services available in the college.
- The IQAC in association with various clubs motivates students to join various clubs like i)Arts club ii) Literary and debate club iii) Quiz club, Art club, Theatre club, Model United Nation , Film appreciation and photography
- Students are encouraged to take up any one extension activity in the College viz: NCC, NSS, CSS, and YRC.
- The IQAC coordinated with enviro club and conducted various programmes for the students to create awareness on GO GREEN Project in the college.
- Differently- abled students are provided with special facilities.
- Scholarship like Ethiraj SC scholarship & Govt scholarships are provided to the students
- The College follows a mentor system in which each staff member is a counsellor for students.
- The Student counsellor also gives counselling to students.

5.2. Efforts made by the Institution/Department for tracking the progression

- Effective interaction between class teacher and students.
- Conducting periodical test, encouraging peer group learning, parent teacher meeting, Group Discussion, surprise tests etc.,
- Alumni meet, created a face book account, contact through e-mail oral & written feedback from the alumni, convocation, &social networking

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	Total
6362	755	154	266	7537

(b) No. of students outside the state   104

(c) No. of international students

	In number
Men	-
Women	23
Total	23

(d)

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1706	1095	42	4429	20	7292	1514	1144	36	4819	24	7537

(e)

Demand ratio	Com-1:38, sc-1:20BBA-1:40,BCA1:25arts.- 1:30
Dropout %	3.9%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)
No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

NET	SET/SLET	GATE	CAT	IAS/IPS etc	State PSC	UPSC	Others
6	7	0	0	0	0	0	0

5.6 Details of student counselling and career guidance

Individual Counselling

Group Sessions- Personal growth of Students

Student Counsellor Counsels students and conducts group discussion on a regular basis
Mentor meeting for the students arranged once every month
Career fair called Bhavishya arranged for Final Year students every year

No. of students benefitted

1900

5.7 Details of campus placement

	On campus		*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
18	950	566	27

5.8 Details of gender sensitization programmes

- A Certificate Course on Gender Studies was conducted from November to March 2016-17, in which 44 students enrolled from various aided departments at the UG and PG level
- An awareness programme on Cyber Crime on 24th August 2016. Senior Advocate and Barrister Ms. Shaan Libby of Creative Chambers, a law firm, addressed students from various departments on the Nature of Cyber Crimes and the kinds of such crimes. In an interactive session that followed she discussed how students could protect themselves from such attacks.
- One Day Workshop on Gender Budgeting. Eminent social scientist and retired civil servant Mr. Christodas Gandhi,I.A.S, conducted the workshop.
- International Women's Day 2017, Dr. Mrs. Kalaiselvi, Researcher from Pondicherry University addressed the students on Women in Governance.
- Madras Institute of Development Studies (MIDS) jointly organized with Centre for women's studies ,Ethiraj college for women commemorated the 120th Anniversary of Savithri Bai Phule who was the first Woman Teacher in India on 10.3. 2017

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	55
National level	27
International level	2

5.9.1 No. of students participated in cultural events

State/ University level	700
National level	-
International level	-

5.9.2 No. of medals /awards won by students in Sports, Games and other events Sports :

State/ University level	28
National level	23
International level	-

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	84	477150.00
Financial support from government	2051	11631507.00
Financial support from other sources	294	635486.00
Number of students who received International/ National recognitions	8	6,05,000.00

5.11 Student organised / initiatives Fairs:

State/ University level	1
National level	1
International level	-

5.12 No. of social initiatives undertaken by the students

16 (Rotract, RRC,YRC, CSS, NSS,NCC, ECell, Enactus, Enviro club, Literary club, Theatro club, Quiz club, Short film club, Arts club, Social work club, Debating Society

5.13 Major grievances of students (if any) redressed:

NIL

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Misson:
- To achieve economic and social equity for women and through them strengthen the Nation to help usher in an egalitarian society.
- To become a globally recognized Women's University.

Vision:

- To sensitize young women to their rights and place in society through advancement and application of relevant knowledge.

6.2 Does the Institution has a management Information System

Yes, the College has Management Information System.
- Admission procedure is automated.
- Controller of Examination Office is fully automated.
- College Administrative office is automated.

6.3 Quality improvement strategies adopted by the institution for each of the following:

Under the CBCS the syllabus for all the courses is revised once in three years. The syllabus to be followed in 2016-17 was restructured by inviting subject experts to give impetus to enhance quality in curriculum. While revamping the syllabus the departments followed the guidelines laid down by the University of Madras, the UGC, TANSCHE and the AICTE
The departments collected feedback from various stakeholders and placed the restructured syllabus in the board of studies.

6.3.1 Curriculum Development

- Faculty members use alternative teaching aids like OHPs, LCDs, audio-visual aids etc., along with chalk and talk method.
- Teaching methodology such as case study in Business studies, Role plays, Group discussion, Seminar, Reading & writing of assignments, Quiz are practised by the faculty to promote active participation of the students. Students are taken on field trips to gain first hand knowledge of the topics covered in their syllabuses.
- Learning is made student-centric through interactive teaching methods such as brain storming sessions, experiential learning, quiz, and seminars where the students are encouraged to make presentations and to raise questions and participate actively. Open book test, product development and teaching through case studies are other important methods adopted by teachers. Internships are encouraged to enhance their experience and development of knowledge.

6.3.3 Examination and Evaluation

- Marks in two Internal Tests, Assignment, Seminar and class participation are used to calculate the continuous assessment marks of the students.
- End semester Examinations are conducted in both Theory & Practical.
- Double valuation is followed.
- Semester pattern is followed.

6.3.4 Research and Development

- The Dean of Research monitors all research activities.
- Workshops are conducted by the Dean on various topics.
- Staff members and research scholars present their research work in academic Conferences / Symposium. The College provides a grant of Rs.5000/- for paper presenters nationally and Rs.10.000/- internationally, among the faculty every year out of Autonomy Grant (UGC) to attend such academic meetings. The financial assistance is provided by way of reimbursing the registration fees and by providing travel allowance.
- The College management provides a grant of Rs.10,000/- for the Teaching faculty & Rs. 5,000/- for the students towards conduct of minor research project.
- The EBSCO facility available in central library is an effective source of information for researches of the institution
- The College has an Instrumentation Lab that serves the needs of the researchers in the campus and also to students from neighbouring institutions
- The staff members and research scholars publish their research work in National /International / Peer reviewed journals
- Research awards given by the College –promote research culture
- Hi Tech computer's with Internet facility help researchers to do their work with Ease.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Smart class rooms are in campus I & II
- Computers have been purchased by the College and given to College offices and departments to facilitate computer aided teaching and to maintain departmental data
- The library organises a books exhibition every year named 'Cornucopia' to inculcate the reading habits among students in which leading book publishers participate
- The library conducts a Orientation Programme to the First year students in the beginning of the year towards effective use of the library resources
- An Instrumentation Centre with latest equipments enables staff and students of science departments to carry out research work in their own environment.
- Audio visual rooms are used for conduction of seminars / presentations

6.3.6 Human Resource Management

- The Management interacts with Teaching and Non teaching staff at frequent intervals of time and solutions are arrived for various problems.
- The Management and staff are available for interaction with parents during PTA meeting,
- A team of office staff, empowered by training through various workshops on soft skills and computer skill looks into matters relating to the Aided Stream.
- The Finance Officer along with his trained staff co-ordinates matters relating to the Trust as well as the Self Supporting Stream
- Placement Officer appointed by the Management interacts efficiently with the corporate sector.

6.3.7 Faculty and Staff recruitment

Whenever a vacancy arises in the Aided Stream the Management appoints temporary staff and maintains an ideal ambience for teaching faculty. Non teaching staff, Technical staffs are appointed by the Management as and when vacancy arises in the College.

6.3.8 Industry Interaction / Collaboration

- The College has an active Placement Cell which acts as an interface between College & industries
- Representatives from industry are members of /Board of studies
- Students are taken regularly on industrial visits
- The College is associated as Spokes College with Anna University Centre for Entrepreneurial Development (Hub) – Chennai.

6.3.9 Admission of Students

i)   Admission is based purely on merit strictly adhering to the State Government reservation policy

ii)   The admission process is computerized and software is installed in all departments.

iii)   Merit lists are generated based on +2 marks for various categories OC /BC/MBC/SC/ST. A similar procedure is adopted for PG admission and selection is based on marks scored at the UG level.

iv)   The same procedure is followed for MPhil also.

6.4 Welfare schemes for

Teaching	EPF / Insurance – LIC Gratuity
Non teaching	EPF / ESI / Insurance – LIC Gratuity
Students	Insurance

Teaching	• A Day-Care Centre for children has been established within the campus for the benefit of staff helping them to balance family and career with a sense of ease. • The Teaching staff of the Self Supporting Stream are covered by PF Scheme and LIC Group Gratuity Scheme . • In recognition of the service rendered by Teaching faculty their daughters are given priority at the time of admission.
Non teaching	• Provision of Noon meal every day, three sets of uniforms every alternate year, and distribution of gifts on festive occasions like Christmas and Pongal, motivate the non-teaching staff to integrate themselves into the mainstream and render their service with a sense of belonging .100% of the staff have enjoyed the benefits of these welfare schemes. • Medical loan facilities, Educational loans and loans on the occasion of weddings or functions at home are made available to the non teaching staff without any delay. All the non- teaching staffs have availed the benefits of any one or more of these schemes. • Care is also taken to look into their physical wellbeing. Medical Camps are arranged every year for master health check up and financial assistance is provided by the Management whenever necessary. • The College Doctor also offers necessary Medical Assistance free of cost. • Necessary arrangements are made for the non-teaching staffs to go on an excursion once in a year. • The IQAC conducts programmes on Computer skills, Income Tax and Accounting and Interpersonal relations periodically for updating the knowledge and skills of the Non-teaching staff. • In recognition of the service rendered by Non teaching staff their daughters are given priority at the time of admission • Non- teaching staff of Self Supporting Stream are covered by ESI, PF scheme and LIC group gratuity scheme
Students	• Breakfast and Lunch provided to needy students • Remedial class conducted for weak students • Department library maintained for SC/ST students • Students can attend IAS coaching , Bank coaching and NET coaching classes by the UGC • Needy students are given scholarship by well-wishers'. • PTA scholarship and Ethiraj estate scholarship are provided based on merit cum means • Certificate courses are conducted to improve the employability skills.

6.5 Total corpus fund generated

Rs.85,29,377/-

6.6 Whether annual financial audit has been done

YES

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC
Administrative	Yes	Regional Joint Directorate of Collegiate Education & Chartered Accountant	Yes	Internal Auditing & Accounts Consultant

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes
For PG Programmes	Yes

6.9 What efforts are made by the Autonomous College for Examination Reforms?

   Examination Reforms: Double Valuations, Colour Code, Photocopy, supplementary Examination, Participatory Learning for Continuous Assessment.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

1. Freedom to frame and amend syllabus after 3 years with members of Board of Studies
2. Freedom to fix Examination Schedule for both regular and arrears.

6.11 Activities and support from the Alumni Association

- Alumini Association scholarship for one PG student on merit cum means basis
- Guest Lecture of interaction with current students

6.12 Activities and support from the Parent – Teacher Association

(1) PTA Endowment scholarships are given to students based on merit cum means

2) PTA meetings – i) Executive Committee Meeting & ii) General Body Meeting are held once in a year. In the General body meeting, parents can interact with Management, staff and clarify any issues.

3) Department Level Meetings

6.13 Development programmes for support staff

- Workshop for non teaching staff on "Performance Motivation*"*
- Noon meals & uniform facility
- Free Medical check-up

6.14 Initiatives taken by the Institution / Department to make the campus eco-friendly

- Planting of pollutant tolerant plants in the college premises.
- A number of saplings planted in the College campus to replace the trees uprooted during the Vardha Cyclone
- Planting of flowering plants and trees on some vacant land beside and behind the Department of English to enhance the greenery
- Using eco-friendly techniques such as vermicomposting to minimize waste generation.
- The institution is made tobacco-free zone to reduce pollution.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Formation of the Student Leagues - (i)Alumnae Connect, (ii)Campus Innovations, (iii)Disaster Mitigation, (iv)Green Enviro, (v)Holistic well-Being, (vi)Social Works, (vii) Swachh Ethiraj and (viii)Website Committee which have been actively conducting seminars and workshops on important topics.
- Conduction of Interdisciplinary seminars through the joint efforts of two or more departments.
- An Aadhar Card procurement drive was initiated by the College and faculty and students who did not have an Aadhar Card were helped to get one.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Special classes were conducted to help weak students to pass, to cope with emerging challenges and help the students to face competitive exams.
- Online fees payment and online entry of attendance and internal marks were implemented so that teachers can focus more on academics.
- Additional digitalized boards placed at strategic locations.
- Based on merit and teaching experience Self-Supporting staff are promoted as Associate Professors.
- To apply for central funding projects / UG projects by the students and faculty
- Efforts to be taken for Interdisciplinary research and collaborations.

7.3 Give two Best Practices of the Institution/ Department *(Annexure 'II')Provide the details in annexure need to be numbered as i,ii,iii)*

- To create a healthy relationship between the Teaching and Non-teaching staff, the non-teaching staffs is provided with breakfast and lunch from contributions made by the staff and students. Needy students are provided lunch. Non-teaching staff also enjoy benefits of loans for medical and educational needs besides loans for special occasions like wedding and other domestic functions.
- The management motivates the staff members to upgrade themselves by granting the following:
  - ➢ Permission to the self supporting stream faculty to avail leave on loss of pay for a maximum period of two years, to complete their research work and one month fully paid leave at the time of submission of thesis
  - ➢ Financial assistance to staff presenting papers in seminars / conferences by way of reimbursing the registration fees and by providing travel allowance.
  - ➢ 15 days of on – Duty leave per year for staff members participating in academic activities
  - ➢ Providing an amount of Rs. 15,000/- per annum (Minor research project- Management funded) towards conduct of research by faculty.

Departments are given a seed grant of Rs.10,000/ Rs.30,000 and Rs.50,000 for the conduct of state level, national level and international level seminars, conferences and workshops.

7.4 Contribution to environmental awareness / protection

- Organising talks by environmentalists and experts in the field to give an insight to the students about the need for environmental care.
- Competitions are organized for students on various themes related to environment protection and conservation.
- Street plays and audio-visual presentations are done to educate students about cleanliness and keeping the environment clean.

7.5 Whether environmental audit was conducted?

No external auditing was done .

8. **Plans of institution for next year**

- To become a globally recognized Women's University
- To create State of the Art Infrastructure and ambience that gives an environment of academic growth and freedom to attract overseas students and faculty
- Introduction of Job-Oriented courses to improve employability of student population
- To increase the number of linkages and collaborations with other universities both in India and Abroad.
- To have more student and staff exchange programme with international institutions
- To enhance the management information system of the College
- To have more socially powerful outreach activities.
- To increase the number of research departments and to motivate staff members to apply for more research projects.

Name: *Dr. Rennet Samson*

Signature of the Coordinator, IQAC

CO-ORDINATOR
IQAC
ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAI-600 008.

Name: *Dr. A. Nirmala*

21/10/17

Signature of the Chairperson, IQAC
Principal & Secretary
ETHIRAJ COLLEGE FOR WOMEN
Chennai - 8

***

INTERNAL QUALITY ASSURANCE CELL

CALENDAR OF ACTIVITIES FOR THE ACADEMIC YEAR 2016- 2017

- National Symposium in the month of July in culmination of the quasiquicentennial celebrations of the 125th Birth Anniversary of our Founder Shri. V.L.Ethiraj.

- Conduct of Orientation programme for the Ist year UG students along with the Department of Physics

- Preparation of AQAR and submission of the same by the month of August 2016

- Conduct of Conceptual Test for Ist year UG students

- Medical Camp for Teaching and Non Teaching staff Dental / Eye / complete checkup

- Health card for Ist year UG students

- Group Insurance Scheme for the Non Teaching Staff

- NIRF (National Institutional Ranking Frame Work)

- Ranking India Today 2015-16 Data submission

- The Week 2016 – 17 data preparation & submission

- Workshop for Teaching Staff (Faculty Development Programme)

- Workshop for Non Teaching Staff (Motivation)

- Evaluative Report

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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