ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

HIGHLIGHTS OF THE MINUTES OF THE EXTENDED MEETING

11.09.2020

At the Extended Meeting of the IQAC held on 11.09.2020 for the academic year 2019-20, the following were some of the suggestions given by the external experts on maintaining and raising the level of excellence of the college:

1. Equip teachers to provide quality online education during the pandemic.
2. Collect feedback on Online Teaching.
3. Increase the number of smart classrooms for blended learning after the lockdown.
4. Steps to be taken to include Department Research journals into the UGC CARE List of Journals.
5. Establish a centralised documentation centre to update the activities of the College periodically to make the NAAC process hassle-free and effective.

ACTION TAKEN REPORT

Most of the suggestions given by the committee have been implemented by the departments either partially or fully.

1. Faculty members were trained in pedagogy and communications tools to equip them for online and blended classes. Webinars and online workshops were organised by individual departments during May 2020 onwards to prepare for the pandemic. IQAC organised 2 workshops in July 2020. LMS for the college is set up. Faculty training for three batches has been completed and other teachers will be trained for launching LMS in October 2021.

2. A survey was organised by the IQAC to understand student's perception of learning online and students' access to technological devices outside of the classroom. The survey results were collected and measures were taken to address student requirements.

3. A separate section on online teaching is included in the Student's Satisfaction Survey 2020-21 by the IQAC. The results are being analysed.

4. Department publishing research journals are taking steps to be listed under the UGC CARE List of Journals.

5. ERP modules on Payroll, Student and Faculty profile are being added to the existing examinations, admissions, and library automation modules.