



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
Name of the head of the Institution		S. KOTHAI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04428279189
Mobile no.		9884251698
Registered Email		principal@ethirajcollege.edu.in
Alternate Email		ethirajprincy@yahoo.com
Address		No. 70, Ethiraj Salai, Egmore
City/Town		Chennai
State/UT		Tamil Nadu
Pincode		600008
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	12-Feb-1999
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	DR.M.LATHA KUMARI
Phone no/Alternate Phone no.	04428279189
Mobile no.	9884355429
Registered Email	ethirajiqac@gmail.com
Alternate Email	iqac@ethirajcollege.edu.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://ethirajcollege.edu.in/wp-content/uploads/2021/08/AQAR-2018-19.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:
Weblink :

<https://ethirajcollege.edu.in/wp-content/uploads/2021/12/College-Calendar-2019-20.-Upload.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
3	A	3.36	2013	25-Oct-2013	24-Oct-2020

6. Date of Establishment of IQAC

08-Jul-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Intellectual Property	01-Feb-2020	113

Rights	1	
NAAC Document Preparation	27-Jan-2020 1	120
LMS & Moodle Training	24-Jan-2020 2	266
NAAC Regulations: A Holistic Approach	12-Oct-2019 1	122
One Day Workshop for Faculty on the topic Outcome Based Education	26-Jul-2019 1	80
Student Satisfaction Survey	20-Jan-2020 5	6336
Faculty Satisfaction Survey	16-Dec-2019 4	304
Feedback - Students (Orientation)	21-Jun-2019 3	1400
Feedback - Parents (Admission)	27-Jun-2019 2	700
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ETHIRAJ COLLEGE FOR WOMEN ETHIRAJ COLLEGE FOR WOMEN	FIST	MHRD	2016 1825	7750000
ETHIRAJ COLLEGE FOR WOMEN	SPORTS A/C	UGC	2019 730	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	8
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Orientation Programme for Freshers and Parents 21st June, 24th June 27th June 2019
- One Day Workshop for Faculty on the topic Out Come Based Education on 26th July 2019
- One Day National Level Workshop on NAAC Report Preparation and Visit 12th October 2019
- Technical Workshop on Moodle Learning Management System and Open Educational Resources: A Student Centric Approach 24th and 25th January 2020
- One Day Workshop for Faculty on NAAC Documentation and Filing 27th January 2020
- National Level Technical Workshop on Intellectual Property Rights 1st February 2020

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Intellectual Property Rights	<p>The National workshop on IPR organised by the IQAC in association with TNSCST was inaugurated by Dr. R. Srinivasan, Member Secretary (TNSCST), Chennai. Dr.Somasekhar S.Hiremath, Associate Professor, Mechanical Engineering, IIT, Madras, delivered the Special Address. The technical sessions started with the address by Shri.B.Ahilan, Deputy Controller of Patents and Design, Patent office, Chennai who enlightened the audience about the Significance of Intellectual property and Patent System in India. Shri Chinnaraja G Naidu ,Deputy Registrar of Geographical Indications , Head of office -GI Registry ,Chennai addressed the audience on the importance of Geographical Indication (GI) registration, Trademark Registration and their Practices. Ms.Preethi Narayanan, Patent Attorney, Chennai, gave a practical insight to the Tools for Searching Patents. Ms.MalavikaVikram, Advocate & Senior IP Attorney, De Penning & De Penning, Chennai, in the post lunch session, enlightened the audience about the Enforcement of IP. Around eighty three faculty and more than thirty research scholars of Ethiraj College, both from the Aided and Self-Supporting Stream,</p>

	<p>and Faculty & Research Scholars from other universities participated and benefitted from the workshop.</p>
<p>NAAC Document Preparation</p>	<p>A workshop on NAAC Documentation was organised by the Internal Quality Assurance Cell. The resource person Dr.V.Jaisankar, Associate Professor, PG and Research Department of Chemistry, Presidency College explained the intricacies of NAAC accreditation procedure. The workshop gave a clear overview about the Self Study Report, Standard Operating Procedure and documentation needs. The workshop was attended by 100 faculty members of the College.</p>
<p>Learning Management System</p>	<p>Learning Management System (LMS) has changed the discourse on education across universities, colleges and schools. With the rapid democratization of education several networks of Open Educational Resources are proliferating. Leveraging on this, the Internal Quality Assurance Cell organised a National level workshop on Learning Management System and Open Educational Resources: A Student-Centric Approach on The workshop aimed to equip faculty to integrate OERs into an LMS and to weave them into a pedagogical framework of their choosing. Dr. Ramesh Chander Sharma, Associate Professor, School of Global Affairs, Dr. B.R.Ambedkar University, Delhi and Mr. Kumar Jaganmaya Jagajeet, Managing Director, Web EraTechnology (P) Ltd, Bhubaneswar educated the participants on diverse aspects of Learning Management System, Open Education Resources and its scope in higher education. The workshop brought together around 350 faculties from within the college and across colleges, at national level.</p>
<p>Moodle Training</p>	<p>The Internal Quality Assurance Cell organised a National Level Technical Workshop on Moodle. Dr. Ramesh Chander Sharma, Associate Professor, School of Global Affairs, Dr. B.R.Ambedkar University, Delhi and Mr. Kumar Jaganmaya Jagajeet, Managing Director, Web EraTechnology (P) Ltd, Bhubaneswar, the resource persons for the workshop gave a hands-on training to the participants on Moodle, a learning platform designed to provide educators, administrators and learners with</p>

	a single robust, secure and integrated
NAAC Regulations: A Holistic Approach	A One Day State Level Workshop on NAAC Regulations: A Holistic Approach was organised on 12th October 2019 on the topics: NAAC Assessment & Accreditation Process and Quality Indicator Framework. The resource persons were Dr. Devender S Kawday, Deputy Advisor, NAAC and Dr. V. Pandiyarajan, Former Principal, Ayya Nadar Janaki Ammal College, Sivakasi. They gave a comprehensive picture of the key indicators of NAAC Assessment. They suggested that the institution could identify
One Day Workshop for Faculty on the topic Outcome Based Education	A One Day Workshop for Faculty was jointly organized by the Internal Quality Assurance Cell & the Dean of Academics. Prof. Dr.M.G.Sethuraman, Professor of Chemistry, Gandhigram Rural Institute delivered a lecture on Outcome Based Education.
Orientation Programme	21st June 24th to 27th June 2019 Orientation Programme was organised for the first year students in association with Department of Computer Science. Five eminent speakers addressed the first year students on various aspects of college life and career options open to them. Awareness was created on Social, Health, Hygiene and Values.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	18-Jul-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	As part of e-governance, several of the regular procedures and operations of the institution were automated. Some of

the modules that are functional in the institution to manage academic and administrative activities of the students, faculty and the institution are:

- Student Admissions
- Fee collections
- Student enrolment
- Elective Course selection and allocation
- Students Examination Management
- Student results
- Student Feedback System
- Entry and Exit Concept Level Test for the students
- Library Management
- Payroll

Ethiraj College for Women has iBoss, a customized Education Management Information System developed by Apple G. The Education Management system has student data for admissions, programme registration, examinations, course registration, and attendance records. The Admissions Module enables online application for admissions, selection of applicants, generating call letters, sending SMS, email to selected applicants and generation of admission reports. The Fees Module is used for processing examinations and semester fees. The Examination modules has these features : online Non Major Elective Registration, generation of Semester Examination timetables, examination seating arrangements, hall ticket generation, mark entry, consolidation of End Semester results, Mark Sheet generation. It also covers Mark Sheet preparation, GPA and CGPA reports, Mark Sheet printing. The Academic Module enables attendance posting for students and feedback. The college student's union election's module is used for voting and generating results.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	101	ENGLISH	05/12/2019
BA	102	ECONOMICS	05/12/2019
BA	103	HISTORY	05/12/2019
BA	105	TRAVEL AND TOURISM MANAGMENT	05/12/2019
BSc	202	CHEMISTRY	05/12/2019

BSc	203	PLANT BIOLOGY AND PLANT BIOTECHNOLOGY	05/12/2019
BSc	204	PHYSICS	05/12/2019
BSc	205	MATHEMATICS	05/12/2019
BSc	206	NUTRITION FSM AND DIETITICS	05/12/2019
BSc	207	ADVANCE ZOOLOGY	05/12/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	ENGLISH	Nil	Women's Writing - EL18/5C/WOW	Nil
BA	ENGLISH	Nil	Popular Culture - EL18/5E/PRC	Nil
BA	ENGLISH	Nil	American Literature - Ii	Nil
BA	ENGLISH	Nil	Postcolonial Literatures	Nil

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Agricultural Chemistry	19/08/2019
BSc	Nanoscience And Nanotechnology (Advanced Learner Course)	19/08/2019

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Self Study Paper - Polymer Chemistry	19/08/2019
BSc	Elective 3 - Agricultural Chemistry	19/08/2019
BSc	"Self Study Papers Fundamental of Fuzzy set theory .	19/08/2019
BSc	Graph Theory.	19/08/2019
BSc	Health Psychology	19/08/2019
BSc	Medical Physics	19/08/2019

	(Advanced Learner Course)	
BA	Environmental Valuation	19/08/2019
BA	Legal Aspects Of Business	19/08/2019
BBA	Business Environment	19/08/2019
MA	Self study paper - Field work in human rights organisations	19/08/2019
BBM	Investment Management	19/08/2019
BBM	Financial Management	19/08/2019
BCom	Marketing in Special Fields	19/08/2019
BCom	Management of Information System	19/08/2019
MPhil	Internal paper on product and development and nutrient analysis	19/08/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Employability skills training	Nil	65
Yustart	Nil	307
Equity Derivatives, Research Analyst and Investment Advisor	Nil	12
Herbal Remedies	Nil	45
General Aptitude	Nil	71
Higher Level Mathematics for Competetive Examination	Nil	82
Medical Laboratory Technology	Nil	51
German	Nil	62
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	TTM	64
BSc	PHYSICS	15
MA	ENGLISH	20
MA	ECONOMICS	23
MA	HISTORY	18
MSc	ZOOLOGY	17

MSc	CHEMISTRY	10
MCom	COMMERCE	21
BA	BUSINESS ECONOMICS	118
BCom	BANK MANAGEMENT	215
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Stakeholder feedback is an important mechanism and integral to institutional improvement and development. Feedback is used to enhance the teaching-learning experience, to monitor and review the quality and standards of the syllabus, to ascertain the effectiveness of curriculum design, to strengthen industry-academia partnership, to gauge student satisfaction level in all areas of student engagement and to identify and adopt innovative practices. Different types of survey questionnaires are used for these purposes: 1. Feedback is sought to assess the performance of an individual faculty member course wise at the end of every semester. The Principal takes up issues relating to faculty feedback and meets the individual faculty to discuss the evaluation done by the student 2. An overall Student' Satisfaction Survey is collected by the IQAC. Analyses of feedback are done both at the institutional level and by the departments. The questionnaire which uses ordinal or Likert scales is summarized as frequencies and percentages and presented graphically. Open-ended questions in the survey aid in collecting opinions and suggestions from the students. The representations of students are considered seriously and corrective measures are taken whenever necessary. Faculty in the individual departments also meet to discuss the survey results and submit an action taken report to the IQAC. 3. Curriculum Feedback is collected from Faculty, Students, Employers, Alumni and Parents periodically to make the Curriculum Design and Development process a consultative and a need-based one. The feedback provides a means of assessing the relevance of the current syllabi and helps in planning revisions to keep them up to date from all stakeholders' perspectives. The curriculum feedback questionnaire has quantitative and qualitative answers focussing on the quality of the content, its relevance, pedagogy, learning material, views about the balance between theory and practical courses, training and skills. The multiple feedback mechanism from various stakeholders encourages stakeholder participation and builds trust. It enhances the learner-centred approach, improves the teaching-learning experience, chisels the assessment and evaluation methods and amplifies industry readiness, thereby, helping the institution to attain national educational goals and attain global standards.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	COMMERCE	70	4351	71
BSc	ADVANCED ZOOLOGY	100	1404	82
BSc	NUTRITION, FSM AND DIETITICS	50	1145	42
BSc	MATHEMATICS	70	1316	63
BSc	PHYSICS	50	1305	46
BSc	CHEMISTRY	50	1199	48
BA	TRAVEL AND TOURSIM MANAGMENT	70	301	66
BA	HISTORY	70	404	67
BA	ECONOMICS	210	921	196
BA	ENGLISH	70	1561	65

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	6464	995	184	51	116

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
351	351	21	170	8	21

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has been practicing 'Mentoring system for the past 40 years and Counselling is also provided to the needy students with trained professionals in Counselling. The Mentor – Mentee system involves all the faculty of the college. In the ratio of 1:21 In each semester, last hour of the last Friday of every month is allocated for mentoring. The Mentor meet s the Students (Mentees) to discuss various issues related to their academic, Non Academic, and personal problems. Mentors record their issues in a register duly provided for this purpose. Apart from this system, students can consult with 2 full time student counsellors, who are available in the campus.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
7459	351	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
349	338	11	11	162

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	DR. S.KOTHAI	Principal	Star of Education Award, Global Achievers Council in Association with Global Peace University
2019	DR. S.KOTHAI	Principal	Radhakrishnan teaching excellence award, International Association of Lion clubs
2020	DR. S.KOTHAI	Principal	Distinguished Woman, Venus International Foundation
2019	Dr. R. Mallika	Associate Professor	Aranganathan Padaipulaga Sirpi Award, Bharathi Maiyam,
2019	Dr.D.B.Usha Rani	Associate Professor	Best Teacher Award ,Meenambal Sivaraj Award Awarded byRadio city
2019	Dr.N.Lavanya	Assistant Professor	Contribution to bilingual language and literature(Tami lHindi
2019	Mrs. V. Manimozhi	Associate Professor	Radhakrishnan teaching excellence award, International Association of Lion Clubs
2019	Dr.G.Gohulavani	Assistant Professor	Outstanding Faculty In Science

			(Chemistry),Venus International Foundation
2019	Dr J Mangayarkarasi	Associate Professor	Top 50 Women Educators in Higher Education across India, The Academic Council of uLektz
2019	Dr.Mrs.T.Usha Priya,	Associate Professor	Sarojini Naidu Award, Radio City on 6th March 2020.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	All UG and PG	NOVEMBER 2019	14/12/2020	02/04/2020
Nil	MBA	NOVEMBER 2019	14/12/2019	01/04/2020
Nil	All UG and PG	2019	22/04/2019	18/05/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	2665	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ethirajcollege.edu.in/complete-syllabus/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
101	BA	ENGLISH	62	62	100
102	BA	ECONOMICS	192	189	98
103	BA	HISTORY	62	61	98
105	BA	TRAVEL AND TOURSIM MANAGEMENT	64	63	98
202	BSc	CHEMISTRY	45	44	98
203	BSc	PLANT	38	38	100

		BIOLOGY AND PLANT BIOTECHNOLOGY			
204	BSc	PHYSICS	46	46	100
205	BSc	MATHEMATICS	65	65	100
206	BSc	NUTRITION , FSM AND DIETITICS	42	42	100
207	BSc	ADVANCED ZOOLOGY	81	80	99
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ethirajcollege.edu.in/wp-content/uploads/2021/08/Students-Satisfactory-Survey-OVERALL.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Dr. Rajeswari Gangadharan Mrs. N. Aparnadevi
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Dr.S.Kothai	AasiriyarChemmal Virudhu	Nill	Tamilnadu kal viaaraichivalar chiniruvanam
National	Dr.S.Kothai	Dr. Radhakrishnan Teaching excellence award 2019	Nill	International Association of lion clubs
National	Dr.N.Lavanya	Contribution to bilingual language and literature(Tamil Hindi)	Nill	SahityanSamvardhan Sansthan Gaanv ki nayi Aawaz Patrika - Prayagraj, Allahabad,Uttarprad

				esh
International	Dr.S.Kothai	Higher Education Excellence Award	Nil	Education Matters in Partnership with Staffordshire University, UK
International	Dr.G.Gohulavani	Outstanding Faculty in Science	Nil	Venus International Foundation [Estd. u/s 3 of Indian Trusts act ,1882]
International	Dr. Leena	Outstanding Woman in Science	Nil	Venus International Foundation
National	Dr.S.Kothai	Awarded "Star of Education Award"	Nil	Global Achievers Council in association with global peace university
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	365	TNGST	10000	10000
Minor Projects	1095	TNGST	340000	340000
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

2

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two day international workshop on Health System Engineering"	Bank Management	08/01/2019
One day Business Plan Event	Bank Management	19/12/2019

Intellectual property rights and their implications	IQAC	01/02/2020
ED Bazaar is conducted every year in the even	BANKMANAGEMENT	18/02/2020
Intellectual property rights and their	Microbiology	22/01/2020
State Level Workshop on "Principles and Applications of Spectroscopy - A Problem Solving Approach"	Chemistry	27/01/2020
One day workshop on Artificial Intelligence, Machine Learning Basic and Advanced Fundamentals in Banking and Financial Services	Bank Management	29/01/2020
Two day international conference on Intellectual Capital and Knowledge Management for Business Sustainability	Bank Management	10/01/2020
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nil
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
TAMIL	2
ENGLISH	5
ECONOMICS	1
HISTORY	1
MATHEMATICS	1
COMMERCE	2
CHEMISTRY	2
PBPB	2
BCA	1

CORPORATE SECRETARYSHIP	3
MICROBIOLOGY	1
PSYCHOLOGY	1
MCA	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ECONOMICS	11	6.2
International	ZOOLOGY	4	6.3
International	CHEMISTRY	10	4.16
International	PLANT BIOLOGY AND PLANT BIOTECHNOLOGY	4	3.1
International	MICROBIOLOGY	2	0.08
International	COMMERCE	17	6.6
International	PHYSICS	2	5.1
International	CORPORATE SECRETARYSHIP	6	6.6
International	MATHS WITH CA	2	6.3
International	BANK MANAGEMENT	9	6.6

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BANK MANAGEMENT	2
MATHEMATICS	1
ZOOLOGY	1
NUTRITION AND DIETITICS	6
PLANT BIOLOGY AND PLANT BIOTECHNOLOGY	8
HINDI	1

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
00	Null	00	Null

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Energy	Sudhakar	Journal	2020	1		1

efficient functionalization of graphene for tunable fluorescence	imala S., Usha R.	of Physics: Conference Series				Department of Chemistry, Ethiraj College for Women (Autonomous), Chennai-08, India	
Isometric path partition number of honeycomb derived networks	Prabha R., Kalaiyarasi R.	AIP Conference Proceedings	2020	0		Department of Mathematics, Ethiraj College for Women, Chennai, Tamil Nadu, 600008, India University of Madras -Chennai, India Department of Mathematics, SRM Institute of Science and Technology, Kattankulathur, Tamil Nadu, 603202, India	Nil
General position problem of hyper tree and shuffle hyper tree networks	Prabha R., Devi S.R.	AIP Conference Proceedings	2020	0		Department of Mathematics, Ethiraj College for Women, Chennai, Tamil Nadu, India University of Madras, Chennai, Tamil Nadu, India Department of Mathema	Nil

					tics, St. Josephs College (Arts and Science), Chennai, Tamil Nadu, India	
A study on mobile wallet services technology in digital marketing with special references to Chennai City	Priya K.S., Aragathavalli V.K.M.	International Journal of Advanced Science and Technology	2020	0	Department of Corporate Secretaryship, Ethiraj College for Women, Egmore, Chennai, Tamil Nadu 600008, India	Nil
The gas chromatography-mass spectrometry study of one Ayurvedic oil, Kunthalakanti Thailam	Valli K.A., Sudharsanam D., Prabhu K., Rao M.R.K., Deepalakshmi, Vijayalakshmi N., Dinakar S., Sundram R.L.	Drug Invention Today	2020	0	Prashanth Hospital, Chennai, Tamil Nadu, India Department of Advanced Zoology and Biotechnology, Loyola College, Chennai, Tamil Nadu, India Department of Anatomy, Sree Balaji Medical College and Hospital, Chennai, Tamil Nadu, India Department of	Nil

Crossover to Negative Dielectric Constant in Perovskite PrMnO ₃	Balu S.K., Shanker N.P., Manikandan M., Aparnadevi N., Mukilraj T., Manimuthu P., Venkateswaran C.	Physica Status Solidi (A) Applications and Materials Science	2020	0	Department of Nuclear Physics, University of Madras, Guindy Campus, Chennai, 600 025, India Centre for Nanoscience and Technology, Anna University, Chennai, 600 025, India Department of Physics, Ethiraj College for Women, Egmore, Chennai, 600 008,	1
Segmentation using fuzzy cluster-based thresholding method for apple fruit sorting	Henila M., Chithra P.	IET Image Processing	2020	0	Department of BCA, Ethiraj College for Women, University of Madras, Chennai, TN, India Department of Computer Science, University of Madras, Chennai, TN, India	2
Isometric Path Partition Number of Butterfly Network and X-Trees	Prabha R., Kalaiarasirasi R.	IOP Conference Series: Materials Science and Engineering	2020	0	Department of Mathematics, Ethiraj College for Women, Chennai, Tamilnadu 600008,	Nil

					India University of Madras, Chennai, Tamilnadu, India Department of Mathema tics, Srm Institute of Science and Techno logy, Katt ankulathur Tamilnadu 603202, India	
Prophyla ctic suppl ementation of sinapic acid ameli orates zoledronic acid induced changes in osteoblast survival and differ entiation	Sadhasivam D.R., Soun dararajan S., Elumalai S., Karuppiah P., Abdullah AL-Dhabi N.	Biocatal ysis and A gricultura l Biotechn ology	2020	0	PG Research Department of Zoology, Ethiraj College for Women, Chennai, Tamil Nadu, India PG Research Department of Zoology, P achaiyappa s College, Chennai, Tamil Nadu, India Department of Botany and Microb iology, College of Science, King Saud U	Nil
Phase st abilizatio n and effect of trivalent lanthanide substituti on on Dy ₂ FeMnO ₆ double	Abhirami S., Sathik Basha S.	Biocatal ysis and A gricultura l Biotechn ology	2020	1	Department of Physics, Ethiraj College for Women, Chennai, Tamilnadu 600 008,	3

perovskite compounds					India Department of Physics, B. S. Abdur Rahman Crescent Institute of Science and Techno logy, Vandalur, Chennai, Tamilnadu 600 048, India
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Crossover to Negative Dielectric Constant in Perovskite PrMnO3	Balu S.K., Shanker N.P., Manikandan M., Aparnadevi N., Mukilraj T., Manimuthu P., Venkateswaran C.	Physica Status Solidi (A) Applications and Materials Science	2020	1	1	Yes
Phase stabilization and effect of trivalent lanthanide substitution on Dy ₂ FeMnO ₆ double perovskite compounds	Abhirami S., Sathik Basha S.	Vacuum	2020	2	2	Yes
View File						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	219	262	Nil	Nil

Presented papers	74	37	Nil	Nil
Resource persons	9	33	Nil	Nil
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Nil	Nil	Nil	0
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Nil	Nil	Nil	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
PROJECT CINDERELLA	Greensole Organisation	2	160
GLITZZ19	Rotaract Club of Chennai and 13 other clubs	2	3500
GRAMATHIL ORU NAAL	Retain Smilez Organisation	2	300
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Wonder woman fest	Young Achiever	Geo India Foundation	1
Annual District Awards	Best President	Rotary International District 3232	1
Rotaract Pre-Conference	Best Faculty Coordinator	Rotary International District 3232	1
District Culturals	Overall Winners - MERSAL	Annual District Rotaract culturals 19-20	1

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Mr. solomon Raj and Ms. Kowsalya Periyaswamy,	Inaugural session	sensitising students to social issues	1	1100
YRG CARE Foundation	Social Impact	ADIOS AIDS Walkathon	2	200
Entrepreneurship Cell	YRG CARE Foundation	Camp Rainbow	2	10
Entrepreneurship Cell	Retain Smilez Organisation	GRAMATHIL ORU NAAL	2	300
Entrepreneurship Cell	Retain Smilez Organisation	MANIDHANEYAM	2	1500
Entrepreneurship Cell	Karpi, A Social Organisation(AKASH - 9543395511)	IMPARTING SKILLS	2	50

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Auditing	Vouching, PSL Audit and GST Input Credit Audit	ABCV Associates	Nil	Nil	Abbirame.B
Human Resources	Human Resources - Roles and Functions	Raintree Hotel	Nil	Nil	Ashwini.B
Sales and Marketing	Study on the Functions of	EFFE Consultancy Private Ltd	Nil	Nil	Ashwitha.K

Sales
Department

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Non Governmental Organization GO4GURU	27/12/2019	Online Quiz, Model United Nation	200
Institute of Management Accountants. Inc,	30/04/2019	To promote entrepreneurship and leadership	55
National Program on Technology Enhanced	11/07/2019	E - Learning	763

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
631.17	360.18

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
eBLIS	Fully	2.0	2005

4.2.2 – Library Services

Library	Existing	Newly Added	Total
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Service Type						
Text Books	96450	7658910	1035	661795	97485	8320705
Reference Books	13485	1144435	40	41223	13525	1185658
Journals	894	1337000	41	136622	935	1473622
Digital Database	Nil	Nil	2	988678	2	988678
Library Automation	1	94000	Nil	Nil	1	94000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.C.Muthumalai	YouTube	Google Class	01/09/2020
Dr. M. Vijayalakshmi	PPT, Youtube	Google Meet	04/08/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	671	408	8	0	0	44	114	50	97
Added	0	5	0	0	0	0	0	20	5
Total	671	413	8	0	0	44	114	70	102

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

70 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
S.No Facilities 1. MEDIA CENTRE 2. AUDIOVISUAL CENTRE 3. MIXING EQUIPMENT AND SOFTWARE FOR EDITING MEDIA CENTRE 1. The studio is equipped with state-of-the-art equipment. 2. HD 4k cameras, switcher, storage system offers the students	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
113.15	141.93	328.67	796.65

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

MAINTENANCE AND UTILIZATION POLICY OF THE COLLEGE The maintenance and utilization policy assure the optimum utilization and proper maintenance of the support facilities. The policy aims at the following: 1. To achieve optimum utilization of the facilities and services. 2. To ensure uninterrupted and smooth functioning of all support services. 3. To upgrade, replenish, repair and replace resources and services periodically. 4. To prevent misuse and wastage of resources and services. 5. To ensure safety on the College premises.

- The academic programme of the College is from June to March. During the summer vacation, April and May, maintenance work which includes civil, electrical, plumbing, painting works etc. is carried out in the hostels and College buildings.
- The Heads of Department and others in-charge forward the maintenance work to be done to the Project Management Consultant (PMC).
- The computer systems are maintained by a team of Instrumentation Maintenance Assistants and a System's Administrator. All computers, printers and computer peripherals are maintained under Annual Maintenance Contract (AMC).
- Anti-virus and anti-malware software are installed and updated at specific intervals. All systems are connected with UPS, providing uninterrupted power supply to avoid hardware and software problems.
- The Lifts and Biometric attendance machines are maintained under Annual Maintenance Contracts.
- Furniture and Fittings are maintained through carpenters who are engaged on a contract basis.
- A stock register is maintained in every department and updated periodically. Details of all the items purchased under various schemes are recorded in the stock register regularly.
- Sports and games materials are purchased periodically according to the strength of the students. Coaching camps are conducted for the students during the zonal or intercollegiate sports meet.
- The campus has a Botanical Garden in the Science Block. The campus also has small gardens. They are maintained by the gardener.
- The house maintenance team carries out a lock down of the building at the end of every day and ensures all electrical and electronic equipment not in use are turned off.
- All the washrooms are maintained by a team of house-keeping staff from an outsourced agency.
- The day-to-day maintenance of the College is managed by the PMC, supervisors, housekeeping staff, gardener, electrician and plumber.

Procedure for Utilization of Support Facility Utilization and maintenance of laboratories

1. Laboratories are allocated based on course requirements.
2. Standard operational procedures for handling chemicals, equipment and instruments are strictly followed.
3. Stock register is maintained and updated regularly.
4. Stock verification and inspection are checked by the heads of departments, VPs and Principal at the end of the academic year.
5. Equipment and instruments are annually serviced.
6. Expired chemicals, old equipment and other objects are discarded following standard procedure.

2. Utilization of Library

1. The Library timings on all working days is between 7.30 am and 5.00 pm.
2. Students can have access to the library with the College ID only.
3. Students can borrow books and hold them for 7 days and are entitled for 2

<https://ethirajcollege.edu.in/maintenance/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	259	523836
Financial Support from Other Sources			
a) National	Nill	2177	11435468
b) International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Awareness of Trends In Technology	02/08/2019	281	ELYSIUM ACADEMY
Life Skills .Yoga Classes, Awareness of Trends in Technology .Hi Tech Instruments Workshop	27/09/2019	58	Vethatiri Sky Manavala kalai Seremban Malaysia, Sundaram medical Foundation, Bionest, ELICO ,NIRT
Workshop on Business Plan Model	15/02/2020	130	Dr. Senthamarai Gokulakrishnan , Co .Founder, Betamonkas Technology Factory Pvt.Ltd
Communication and Life Skills III, IV(Semester)	21/06/2019	2240	Department of English
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	TNPSC GROUP 4	4	Nill	Nill	Nill
2020	Personality Enrichment	Nill	12	Nill	Nill
Nill	Career Counselling on Skill building for today and	Nill	141	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Deloitte and 16 others organisations	2128	322	Zee Tamil and 90 other organisations	101	101

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	4	B.C.A	Computer Application	University of Madras	MCA
Nil	4	B.Com	Commerce General	Quaid-E-Millath Government College For Women , Chennai - 02.	M. Com (General)
2019	3	B.Sc	Nutrition, FSM and Dietetics	Mother Teresa University	M.Sc. Foods Service Management
2019	5	B.Sc	Nutrition, FSM and Dietetics	Women's Christian College, Chennai	M.Sc. Foods Service Management
2019	2	B.A	Tourism and Travel Management	Avinasalin gam University	MBA Tourism And Travel Management
2019	2	B.A	Tourism and Travel Management	Madras School of Social Work	M.A. Social Entrepreneurship
2019	13	B.A	English	University of Madras	M.A. ENGLISH
2019	4	B.A	English	Stella Maris	M.A. English

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	9
Any Other	4
CAT	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
VOLLEY BALL	NATIONAL	5
THROWBALL	NATIONAL	2
TEAKWONDA	NATIONAL	1
KABADI	NATIONAL	1
HOCKEY	NATIONAL	3
FOOTBALL	NATIONAL	4
COMMON WELATH GAMES	NATIONAL	1
VOLLEY BALL	INTER UNIVERSITY	3
HOCKEY	INTER UNIVERSITY	3
BASKET BALL	INTER UNIVERSITY	3

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Junior Men and Women Open Seletion Trials -	Internat ional	1	Nil	Nil	D.Devadh arshini
2019	Junior National Kabaddi Ch ampionship	National	1	Nil	Nil	S.Muthup riya
2019	4th Hockey India National P articipati on	National	1	Nil	Nil	S.Saratha, B.Soundary a

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a long standing tradition of a Student's union comprising of 8 elected representatives as office bearers. The Student's union members are organising members of National and State level events. Each department has an association that organises academic and extra-academic events through the year. Students are selected as Association Secretary and Joint Association Secretary, who plan and execute the departments' association activities with the faculty in-charge. 8 Club heads, are selected from the student community through application for the post, they lead all activities of the club with the guidance of faculty in charge of them. 8 League heads are appointed to carry out the administrative tasks of the college through participatory management model. Students are members of the Board of Studies in each department. Academic and Administrative units such as Centre for Women Studies, IQAC, Anti Ragging Committee, Students' Grievance Cell, and Sports Committee have student as members. Individual Counselling Group Sessions- Personal growth of Students The Student Counsellor advises students and conducts group discussion on a regular basis Mentor meeting for the students arranged once in every month Career fair called Bhavishya is arranged for Final Year students every year

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumnae Association of the College aims to maintain and foster friendship and communications among the alumnae, assisting in the establishment and development of alumnae chapters and promoting a bond between the former and present Ethirajians to support the goals and priorities of the College. ETHIBANDHAN, the Annual Alumnae Meet of the College was held on 26th January 2019 in the college premises. Dr. S. Kothai, Principal and Secretary welcomed the gathering and briefed the alumnae about the various activities of the college since the last alumnae meet such as conferences, seminars and workshops organised by various departments. She expressed her gratitude for the contribution of the ECAA- Ethiraj College Alumni Association and proudly remembered the milestones of the college in the seventy one years of its history. The Chairman of the Board of Trustees, Tmt. Chandradevi Thanikachalam highlighted the role of the alumnae in the development of the institution and stressed that the PTA and the Alumnae Association form two main pillars of the institution. She appealed the alumnae to extend their continuous support for the augmentation of college. She felt that alumnae holding high offices in various fields could contribute to the betterment of the curriculum and help in keeping the students abreast of the latest happenings in around the world. She solicited them to keep the college informed about their progress and achievements so that the institution would felicitate distinguished alumnae from different walks of life. An audiovisual presentation was made on the important activities and momentous achievements of the college. Mementoes were presented to the alumnae. The function was added colour and vigour by entertainment programmes by students, both past and present. Games were organised for the alumnae and a lot of nostalgic moments were shared as the alumnae relived their yesteryears walking down the memory lane.

5.4.2 – No. of registered Alumni:

47

5.4.3 – Alumni contribution during the year (in Rupees) :

141000

5.4.4 – Meetings/activities organized by Alumni Association :

Convocation - 2 (October March) Ethibandhan

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Ethiraj College for Women has a participatory, transparent administrative structure. The Ethiraj College Trust is a registered apex body comprising of the Chairperson, Financial Trustee, Members of the Trust, University Representatives and the Principal who is also the Secretary. The trust functions as the governing body of the College and meets regularly to discuss all administrative, academic and financial engagements of the College. The Management effectively guides and supervises the overall administration. As an Autonomous College, the Academic council headed by the Principal of the College is involved in the planning and implementation of Academic activities. Periodic meetings of the faculty with the Principal and Vice-Principals are held to deliberate and implement administrative and academic affairs of the college. The Controller of Examinations, deans of Academics, Students and research take care of evaluation, teaching-learning, student development and research activities respectively. Deans and Heads of the Departments support the principal in overall decision making, effective implementation and coordination of all activities leading to the successful and smooth functioning of the institution. The Internal Quality Assurance cell plans and coordinates all quality enhancement initiatives with all stakeholders. A formal structured feedback mechanism helps to monitor and gauge all academic and administrative functions. Feedbacks are analyzed and corrective measures are adopted for the enhancement of various aspects of the institution. The college gives adequate opportunities to students to participate in the academic reforms. The college has an elected students union. Student's union members participate actively in all calendar activities of the college. Students also form part of various committees and Leagues. Students representatives are on editorial boards of department magazines, they are Secretaries of Department Associations and are members of the Board of Studies. The college is keen on the holistic development of the students ensures the participation of all its stakeholders. The parent-teacher association also participates in the welfare of the college by offering constructive feedback and suggestions through the regular and annual general body meetings. Periodic meetings are held among the aforementioned forums to plan, organize and evaluate the various activities of the college. All the endeavours of the College are inspired by its motto- "To Strive, To Seek, To Find and Not to Yield."

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	<ul style="list-style-type: none">• Students' learning is assessed through two Internal Tests, Assignment and Seminar and class participation to calculate the continuous assessment marks.• End semester Examinations are conducted in both Theory Practical.• Double valuation for UG , PG and MPhil

	<p>is followed. • There is provision for revaluation of answer scripts on students' request.</p>
Curriculum Development	<p>Based on the latest NACC guidelines the college has adopted Outcome Based Education (OBE) and has a curricular design that lays equal trust on knowledge acquisition and industry readiness.</p>
Teaching and Learning	<p>Faculty members use teaching aids like OHPs, LCDs, and audio-visual gadgets • Teaching methodology such as case studies, role plays, group discussion, brainstorming sessions, experiential learning, seminar, Reading, writing of assignments and Quiz are used by the faculty to encourage active participation of the students. Flipped class rooms and Blended learning have been adopted to make learning student-centric and interactive. Students' learning is assessed through two Internal Tests, Assignment and Seminar and class participation to calculate the continuous assessment marks. • End semester Examinations are conducted for both Theory and Practical courses. • Double valuation for UG , PG and MPhil is followed. • There is provision for revaluation of answer scripts on students' request. • Students are taken on field trips to gain hands on knowledge of the topics covered in their syllabus. • Open book test, product development and internships are encouraged to enhance student's experience and development of knowledge. • Apart from the above ICT enabled learning is adopted by the faculty members to enable students to keep up with the latest developments in knowledge sharing through electronic resources such as lectures, videos, expert opinions, and journal and magazine articles through social media.</p>
Research and Development	<p>The Dean of Research manages and keeps track of all research activities.</p> <ul style="list-style-type: none"> • Workshops related to research and innovation is organized by the Dean on various topics. • Faculty and research scholars present their research work in Academic Conferences / Symposia regularly. The College has allocated a grant of Rs.5000/- for paper presenters nationally and Rs.10.000/- internationally, among the faculty

every year out of Autonomy Grant (UGC) to facilitate the participation of faculty in academic forums. The financial assistance is provided by way of reimbursing the registration fees and by providing travel allowance. • The College management provides a seed grant of Rs.10,000/- for Faculty Rs. 5,000/- for students to do a minor research project. • The college subscribes to EBSCO and INFLIBNET to facilitate researchers' access to essential academic research databases of peer-reviewed, full-text journals. • An Instrumentation Lab caters to the needs of the researchers of the college and the neighbouring institutions • The staff members and research scholars publish their research work in National /International / Peer reviewed journals • To promote a research culture and to strengthen it, Research Awards are given by the College Management.

Library, ICT and Physical Infrastructure / Instrumentation

Desktop and Laptops have been purchased by the College to be used for both administrative and academic work. • The library observes library week called, 'Cornucopia' annually to create a love for books, reading and researching. Leading book publishers participate in book exhibition organised during the week. • The library conducts an orientation for the First year students for the effective use of the library resources. • An Instrumentation Centre with latest equipments enables staff and students of all Science departments to carry out research work in their own environment. • Audio visual rooms are used for organising seminars / presentations

Human Resource Management

The Management interacts with Teaching and Non teaching staff at frequent intervals to discuss and address concerns and to implement new ideas of administrative and academic interest. • The Management and Faculty are available for interaction with parents during PTA meeting, • A team of office staff, empowered by training through various workshops on soft skills and computer skill looks into matters relating to the Aided Stream. • The Finance Officer along with his trained staff coordinates matters relating to the Trust as well as the Self Supporting Stream • Placement

	<p>Officer appointed by the Management interacts efficiently with the corporate sector. • Counsellor and in-house doctor are available during college working hours for consultation by all members on campus. • There is a fully functional crèche to create a stress free workplace for young mothers among faculty and students.</p>
Industry Interaction / Collaboration	<p>The College has an active Placement Cell which acts as an interface between College industries • Representatives from industry are members of Board of Studies • Students are taken regularly on industrial visits • MoU with a few industries/ commercial institutions</p>
Admission of Students	<p>Admission is based purely on merit, strictly adhering to the State Government reservation policy ii) The admission process is fully automated iii) Merit lists are generated based on 2 marks for various categories OC /BC/MBC/SC/ST. A similar procedure is adopted for PG admission and selection is based on marks scored at the UG level. v) Madras University guidelines govern the admissions into the M.Phil research programme. Selection is based on PG Marks, an entrance test and viva-voce</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	<p>The institution manages its finance and account with the upgraded Tally ERP 9 version</p>
Student Admission and Support	<p>Student admissions procedure is online: Applicants for admission register online and all communication regarding selected list and call letter is available through the applicant's dashboard. The selected lists and call letters are generated online. Students are also enrolled online and courses are allocated. Students register for Non Major Electives online. Fee collection is online.</p>
Examination	<p>All communication regarding examinations is posted on the Institution's website. Application for semester examination is online. Results are available online through the students' dashboards. Student's Attendance and Continuous assessment are posted online through the ERP's Academic module. Exam Fee payments are</p>

	online.
Planning and Development	Manage ERP: iBoss Google Suite for Education 1. Login creation and providing user rights. 2. Creation of New Departments and Courses 3. Course mapping
Administration	To save human resources and as part of green practices, 80 per cent of communication within the institution is through email and Whatsapp. Effective Whats App groups formed by departments and various teams and committees communicate efficiently through it.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms. M. Noornissabegum, Zoology Dept.	National Seminar - Recent Advances in Aquaculture. (NERAA 2020)	Nill	1000
2019	Ms. S. Priya	One Day Multi disciplinary National Conference on Evolving Opportunities and Strategies in the new era	Nill	1000
2019	Dr. R. Sumathi, Economics Dept.	Transformation in industry in an Era of Digitalization: Challenges and Opporaturities	Nill	1000
2019	Dr. K. Krishna Prema	National level Hands on Workshop on Microbial Species Identification using Sangers Sequencing organised by SRM-DBT Platform for Advanced Life Sciences Technologies,	Nill	2000

		SRM Institute of Science and Technology, Kattankullathur on 7th and 8th November 2019		
2019	Dr. Shantha Visalakshi U	Two day International Conference on Multidisciplinary Research - ICMR 19 organized by Osmania University, Hyderabad on 30,31 May 2021.	Nill	3500
2019	Dr. J. Mangayarkarasi	Languaging and Transalating Wthin and Beyond	Nill	5000
2019	Dr. S. Kothai, Principal	Biosphere conservation - Emergin g Vistas in	Nill	1000
2019	Ms. M.Madhavi, Zoology Dept.	National Seminar - Recent Advances in Aquaculture. (NERAA 2020)	Nill	1000
2019	Dr. D.B. Usharani Economics Dept.	102nd Annual Confirence of The Indian Economic Association	Nill	2000
2019	Dr. K Jayanthi Rani	First International Conference on School Psychology, Kuala Lumpur, Malaysia on 10th to 12th Januare, 201910	Nill	10000
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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		staff				
2019	INNOVATION DRIVEN INCLUSIVE FGROWTH IN INDIA	00	05/02/2019	05/02/2019	200	Nil
2019	WORKSHOP ON GST (For Teaching Staff)	00	15/02/2019	15/02/2021	25	Nil
2019	"Recent advances in Biological Research Data analy sis"00	00	01/02/2019	04/02/2019	73	Nil
2019	Out Come Based Education	00	29/07/2019	29/07/2019	80	Nil
2019	Intellec tual property rights and their impl ications	00	22/01/2020	22/01/2020	100	Nil
2019	State Level Workshop on "Princi ples and A pplication s of Spect roscopy - A Problem	00	27/01/2020	27/01/2020	217	Nil
2019	LEARNING MANAGEMENT SYSTEM AND OPEN EDUCA TIONAL RESOURCES: A STUDENT- CENTRIC APPROACH	00	25/01/2020	25/01/2020	350	Nil
2019	National Level Technical Workshop on Intelle ctual Property Rights	00	01/02/2020	01/02/2020	113	Nil

2019	INTRODUCTION TO PYTHON PROGRAMMING	00	04/05/2020	15/05/2020	9	Nil
2019	WEBINAR ON SAFEGUARDING SAVINGS (For Teaching Staff)	00	06/05/2020	06/05/2020	72	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
15- Innovation, Incubation, Intrapreneur, Invention Intellectual Property (Short-term Training Programme)	1	26/04/2020	01/05/2020	14
Stress Management (Short-term Training Programme)	2	13/04/2020	17/04/2020	5
Refresher Programme -LIFE SCIENCES	2	21/01/2020	03/02/2020	14
Refresher Course in Economics and Econometrics (Refresher Course)	1	20/11/2019	28/11/2019	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	4	Nil	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Welfare Schemes: Contributory Provident	Advance is provided to meet emergency	Various Government, Management and private

<p>Fund is given for management faculty and non-teaching staff • Research leave is provided for faculty pursuing PhD and research • Maternity leave is given • Orientation and Faculty Development Programmes are organized for the career enhancement of the faculty • Faculty members are encouraged to participate in FDPs and Refresher Courses • Financial support is provided for paper publications, attending national and international seminars conferences held in India and abroad • Best Research Award is given annually for outstanding performance in Research • Faculty with 100 Per cent attendance are honoured annually • Yoga and Meditation programs are conducted for the well-being of teaching and non-teaching staff</p>	<p>expenditure of the staff • Contributory Provident Fund is given for non-teaching staff • ESI Scheme is provided for non-teaching staff • Through the Noon Meal Scheme non-teaching staff are given nutritious meals on campus on all working days. Yoga and Meditation programs are conducted regularly for the well-being of non-teaching staff.</p>	<p>scholarship schemes are provide • A doctor and two professional counsellors are available for students on campus • Food tokens are provided to the needy students through the Noon meal scheme • Medical Check-up and Health camps are organised • Orientation on all aspects of students life academic and extra academic are regularly organised</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

INTERNAL AUDITS Periodic internal audit is conducted according to the provisions laid down by Tamil Nadu State government, by the Financial Officer of the college. Recommendations are incorporated before the external audit which is mandatorily done at the end of the financial year . **EXTERNAL AUDIT** External Audits are conducted by Gopal Murthi Chartered Accountants. Every year the Aided and Self-Supporting Office, Controller of Examination's Office, Trust Office and departments submit the Receipts and Payments account for the bank accounts maintained by them. Those accounts are audited both by the internal and external auditor. The budgets are prepared every year for the receipts and payments anticipated. The actuals are compared with the budgeted amount and it is subject to internal and external audit. **AUTONOMY GRANT** A separate Internal Audit team monitors the utilization of finances. A finance officer has been appointed to monitor the allocation and utilisation of the Autonomy Fund. **CPE FUND** The members of the Planning Board and Purchase Committee monitor the effective utilisation of funds and **DST -FIST** The utilization of the allocated fund released through the PFMS system of Central Plan Scheme. Monitoring System (CPSMS) is managed by the committee for the DST -FIST fund. For government funds, audits are conducted as per their norms. The utilisation certificates verified and audited by the authorised Chartered Accountant are duly submitted with utmost care and by promptly producing all required documents, bills, etc. There is a transparent and proper utilization of all allocated funds by the

college. XII PLAN GENERAL DEVELOPMENT GRANT The building committee which includes the Principal, University nominee, Registered Engineer from the local body, registered chartered accountant and two representatives from faculty monitors the utilization of the fund for the sanctioned buildings. UGC Grant The grants received from UGC are monitored by the UGC cell. The UGC cell has a Coordinator, members from aided self-supporting stream and a clerical staff. The UGC cell monitors the specification outlined by the University Grants Commission and takes care of the release, accounting and auditing of the funds

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nil	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

91204791

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Nil	Nil
Administrative	Yes	Regional Joint Directorate of Collegiate Education Chartered Accountant	Yes	Internal Auditing Accounts Consultant

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) PTA Endowment scholarships are given to students based on merit cum means
2) PTA meetings - i) Executive Committee Meeting ii) General Body Meeting is held once in a year. In the General body meeting, parents can interact with the Management and the staff to clarify any issues.

6.5.3 – Development programmes for support staff (at least three)

Yoga session was organised by Holistic Well-being league. 2) Tally class. 6.5.4 – Post Accreditation initiative(s) (mention at least three) 1. Establishing of students Leagues 2. WiFi enabled Campus 3. Recruited Permanent Teaching Staff in the Self Supporting Stream

6.5.4 – Post Accreditation initiative(s) (mention at least three)

WiFi Recruited Permanent Teaching Staff in the Self Supporting Stream

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes

d)NBA or any other quality audit

Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Out Come Based Education	29/07/2019	29/07/2019	29/07/2019	80
2020	LEARNING MANAGEMENT SYSTEM AND OPEN EDUCATIONAL RESOURCES: A STUDENT-CENTRIC APPROACH	24/01/2020	24/01/2020	24/01/2020	60
2020	LEARNING MANAGEMENT SYSTEM AND OPEN EDUCATIONAL RESOURCES: A STUDENT-CENTRIC APPROACH- MOODLE TRAINING	25/01/2020	25/01/2020	25/01/2020	350
2020	Recasting From Onsite To Online Pedagogy	20/07/2020	20/07/2020	24/07/2020	220

[View File](#)**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Introduction to Gender studies - Orientation programCentre for Womens studies (UGC funded)	19/07/2019	Nil	150	Nil
GRAMATHIL ORU NAAL - Free general health check up, eye	02/08/2019	Nil	300	Nil

check up ,
breast and
cervical cancer
screening for
the women above
30 years was
conducted .
Free medicines
and spectacles
were provided
for 300
patients
(Rotaract Club)

Camp Rainbow
- One day camp
for children
living with HIV
(RRC)

01/09/2019

Nill

10

Nill

Workshop on
'Gender
Identity and
crisis' (RRC)

25/09/2019

Nill

150

Nill

Women in
writings -
special lecture
(Centre for
Women's studies
(UGC funded))

30/09/2019

Nill

100

Nill

Session on '
Menstrual
health and
Hygiene (RRC)

11/01/2019

Nill

70

Nill

Gender
sensitisation
workshop
(Centre for
Women's studies
(UGC funded))

23/10/2019

Nill

200

Nill

A SEMINAR ON
PCOD - students
gained
knowledge about
polycystic
ovarian
syndorme
(Rotaract Club
)

28/11/2019

Nill

150

Nill

Session on '
Menstrual
health and
Hygiene: Part 2
(RRC)

25/02/2020

Nill

200

Nill

Women's Day
Celebration
along with

09/03/2020

Nill

100

Nill

Nutrition Society of India (N&D)				
Face Mask Making (Enterprenure Ship Cell for Women)	21/05/2020	Nil	140	Nil
Webinar on Understanding Body & Sexuality (RRC)	30/05/2020	Nil	92	Nil
Rally on National Girl child day (CSS)	24/01/2020	Nil	200	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Percentage of power requirement of the University met by the renewable energy sources Rainwater is harvested through percolation pits and bore wells 2. 5 composting units generate manure from kitchen wastes collected from college hostel mess and the canteens, dry leaves and other garden litter of the campus. 3. 1600 LED Bulbs are installed in the college replacing conventional bulbs and lights 4. Solar capacity of 30Kw panel produces green energy of 60225 kW yearly. 5. Signboards are placed on the campus to spread the message of a plastic-free campus. Single-use plastics are prohibited in canteens and college hostel mess. 6. New tree species are planted on the campus to increase the biodiversity</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	6000
Ramp/Rails	Yes	200
Rest Rooms	Yes	8
Scribes for examination	Yes	11
Braille Software/facilities	No	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	29/10/2019	1	White Cane Rally -The International Association	The event sensitized the public on the use	70

					on of Lions Clubs District 324A1, National Associati on for the Blind, Tamil Nadu State Branch Karna Vidhya Fo undation Arul Vizhikal	of white cane for persons with visual im pairment and to de monstrate how acces sibility can enable pa rticipati on and inclusion	
2020	Nil	1	03/07/2020	1	Impact of COVID-19 on the Labour Market and the Misery of Migrant Workers	Webinar	141
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
College Calendar - Hand Book 2019-20	10/06/2019	Page No. 23 to 27
Centre for Womens studies (UGC funded)	20/09/2019	A visit to Semmencherry housing board in association with Thozhamai NGO

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
BEAT THE HEAT - This project helped to quench the thirst of the poor , working and street dwellers with a glass of home made butter milk	Nil	Nil	355
Aquaculture Practices - A solution for Food Nutrition Security	03/01/2020	10/01/2020	109

Visionary Women in India: Champions of Peace and Non-violence	Nil	Nil	130
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Waste recycling is done by Vermi composting method and Pit composting method in the college campus. 5 composting units are in function to generate compost using raw materials like kitchen wastes collected from college hostel mess and the canteens, dry leaves and other garden litters of the campus. 2. Canna plants are propagated as a measure of waste water treatment in areas near laboratories. 3. Egg shells are used as a source of manure for potted plants. 4. Planting of pollutant tolerant plants in the campus-Cassia fistula, Ficus, Tecoma, Nerium, Bougainvillea etc. 5. Organising awareness programmes in the form of audiovisual presentations during assembly, workshops and inviting pioneers in the field to create eco-friendly environment. 6. Encouraging students to take up gardening activity like propagation of plants (Bougainvillea) to increase the greenery of the college. 7. Administering oath to students -to avoid single use plastics in the campus. 8. Planting new tree species in the campus to increase floral diversity-Mimusopselengi (Magizham), Courapetaguineensis (Cannon ball tree), Ficuscarica (Fig tree), Callistemon (Bottle brush tree), Jacaranda mimosifolia (Blue Jacaranda), Spathodeacompanulata (tulip tree) etc. 9. Signboards are placed in the campus to make the campus plastic free. Single use plastics are prohibited in canteens and college hostel mess.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice 1 : Enhancement of Research, Innovation and Extension The Context that Required the Initiation of the Practice On identifying that the institution, an arts and science college, had established itself as a premier women’s college in city for more than 72 years, the logical step forward was to begin research programmes and to thus contribute to the growth of knowledge. Faculty began to apply for Minor and Major research projects to funding agencies. In order to augment the participation of faculty the Management established a few systems to encourage further research with the the establishment of the Office of the Dean of Research. To enhance research culture and to strengthen multidisciplinary research in Ethiraj College a Research Forum “Ethi Research Forum” was created on 11.12.17 which later developed into a formal research body-ECRIC (Ethiraj Centre for Research, Innovation and Creativity). Objectives of the Practice: 1. Contribute to societal development through research. 2. Foster innovative thinking and promote creative solutions for contemporary issues. 3. Enhance quality research with focus on publications in quality journals 4. Increase the number of patents. The Practice : Institutional seed money is provided for students and faculty. The registration fee for paper presentation is reimbursed. International travel grants for research purposes are provided. Incubation centre to channelize entrepreneurial ventures with internal and external mentors. Obstacles Faced: Identifying funding agencies and writing effective research proposals was one of the barriers to getting research projects. With an intention of providing an ideal environment for incubation of ideas the Management stepped forward and provided funds and provided see grants to encourage faculty and research scholars. As finding quality time to engage in research was a premium with existing responsibilities of teaching workloads the Management has provided Faculty pursuing Ph.D flexibility in work schedule to

facilitate research work. They are also allowed a month's leave for the submission of thesis. Impact of the Practice • The visible research output has been the publication of one patent. • A twofold increase in faculty management research project. • An exponential increase in student projects. • An increase in number of publication in quality journals and also in the number of start-ups. Resources required State of the art Laboratories, Instrumentation center and Sustainable Funding. Title of the Practice 2 : Welfare Schemes The Context that Required the Initiation of the Practice As a gesture of goodwill towards the Nonteaching staff of the college, the teaching faculty and students contribute funds for the operation of a Noon Meal Scheme, emulating the tradition of the State Government in providing healthy and hygienic meals at schools. The noon meal scheme ensures that the Nonteaching staff and economically disadvantaged students have a balanced, wholesome meal of variety on the campus. Several other welfare schemes have also been introduced to maintain a good work life balance for the support staff. Objectives of the Practice: 1. Meet the minimum nutrition requirement of employee 2. Provide hygienic and healthy food • Provide interest-free loans for personal requirements 3. Provide Medical loans for Health emergencies 4. Create a sense of belonging 5. Reduce stress among them The Practice Provision of Noon meal every day, three sets of uniforms every alternate year, and gifts on festive occasions like Durga Pooja, Christmas and Pongal, motivate the nonteaching staff to integrate themselves into the mainstream and render their service with a sense of belonging. The institution has provided a Crèche for the children of faculty members, nonteaching staff and students. In recognition of the service rendered by the non-teaching faculty, their daughters are given priority at the time of admission and a partial fee waiver is given Educational scholarships are also offered to their wards. Medical loan facilities, educational loans and loans on the occasion of weddings or functions at home are made available to the non-teaching staff without any delay. Care is also taken to look into their physical wellbeing through the arrangement of medical camps. The College Doctor also offers medical assistance free of cost. Necessary arrangements are made for the non-teaching staff to go on an excursion once a year. Impact of the Practice • The non-teaching staff are healthy • The non-teaching staff are regular and punctual • There is an increased sense of belonging to the institution and all its stakeholders. • Lesser stress levels and a cordial atmosphere is fostered.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ethirajcollege.edu.in/best-practices-2019-20/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college is to develop young women into citizens with a well-developed personality with a global vision and social responsibility. Along with the academic and extracurricular activities that aim to fulfil the vision and mission, the college has introduced participatory management at the student level as well. The college's students' Union, a democratically elected body, represents the students in various fora of campus life. To observe the 125th birth centenary celebrations of the founder and to commemorate his vision of women empowerment a new student initiative was launched. Ethisakthi, a group of Eight student leagues was formed to include students in the day-to-day administration of the college thereby, providing an opportunity to develop their organisational and leadership skills. The motto of Ethisakthi is "Impress, Influence Inspire". The eight leagues are: SwachhEthiraj , Alumnae Connect, Campus Innovations, Disaster Mitigation, Green Enviro, Holistic Well

Being, Social Works and Website league. The involvement and commitment of the students, as significant stakeholders, of the institution, create a distinctive culture. The strength of the leagues lies in its potential to tap the innate capabilities of young women. They aim to create young, responsible and efficient future leaders at the participate the regional, national and global levels. Each League comprises of student leaders from various disciplines guided by a faculty coordinator. The objective of Ethisakthi is to involve more student leaders in the administration of the college. Each league takes on at least two projects each semester. These students' initiatives ensure 100 per cent involvement of the students from planning to execution. This instils a sense of responsibility among students, develops values and ethics and promotes camaraderie and the joy of shared accomplishments. The development of women power and participation is the singular goal of the Founder and all stakeholders of Ethirajcollege.

Provide the weblink of the institution

<https://ethirajcollege.edu.in/institutional-distinctiveness-2019-20/>

8.Future Plans of Actions for Next Academic Year

- To introduce new courses to meet the local, national and global demands. The college proposes to introduce two new Postgraduate programmes, M.Sc. Applied Psychology and M.A. Human resource Management.
- The college proposes to establish a state of art incubation centre.
- MoUs with international institutions to offer learning and training opportunities for students.
- Faculty will be encouraged to publish more research papers, apply for patent and provide consultancy.
- To get more external funding for strengthening research
- Upgrade the college infrastructure to meet global standards
- To attract foreign students to pursue education and research
- To upgrade postgraduate departments into research departments
- To upgrade the Centre for Women Studies into a full-fledged research department.
- To increase placement and enter into more MoUs with international institutions to offer training for students
- To establish a full fledged Learning Management system to offer online courses